



## **Jeffco Airport Advisory Board Business Meeting**

**July 10, 2024 - 5:00PM**

**RMMA Terminal, Mt. Evans Room (11755 Airport Way, Broomfield, CO)  
or virtual via WebEx**

### **Agenda**

- I. Call to Order; Roll-Call
- II. Public Comment – 3 minutes per speaker; 30 minutes maximum
- III. Approval of Minutes – 6/12/2024 business meeting
- IV. Business Items
  - a. Airport Orientation
    - i. Primary Guiding Documents
      1. Rules and Regulations
      2. Minimum Standards
  - b. Airport Updates
    - i. Taxiway O/D
    - ii. Basin 160
    - iii. Unleaded fuel
    - iv. Part 150 study
- V. Confirm next meeting date
- VI. Adjournment

**\*\*\* Meet the New Airport Director \*\*\***

Following the official Jeffco AAB meeting, RMMA invites attendees to stay and meet the new airport director. Erick Dahl and other airport staff will be available for questions and feedback in an informal meet-and-greet.

**Public WebEx log-in details:**

Join link:

<https://jeffco.webex.com/jeffco/j.php?MTID=md3456e9c3df5231a768e1aad0cb5bca3>

Webinar number:

2487 093 8718

Webinar password:

TruUsKVd364 (87887583 when dialing from a phone or video system)

Join by phone

+1-720-650-7664 United States Toll (Denver)

+1-408-418-9388 United States Toll

Access code: 248 709 38718

**Public Comment Details:**

Public Comment will be taken for up to 30 minutes on a first-come, first-serve basis at a maximum of 3 minutes per speaker. If you would like to provide comments virtually to the advisory board, you may do so by using the WebEx chat function to notify the host. Please provide your first and last name, and address. You will receive confirmation if you have been added to the public comment list.

Please note that all microphones are muted upon entry to the virtual meeting. During Public Comment, your name will be called in the order it was received. Your microphone will be unmuted once your name has been called.

**DRAFT Meeting Minutes**

**Jeffco Airport Advisory Board**

**June 12, 2024 – 5:00 PM**

**I. Call to Order; Roll-Call:** The meeting was called to order at 5:00pm.

Advisory Board Members present included:

- Barbara Adams
- Greg Boom
- John Camper
- James Einolf
- Paul Hoisington
- John Marriott
- Jansen Tidmore
- James Wood

**II. New Member Introductions; Airport Director Introduction**

James Wood introduced himself and stated that he is the President of EAA Young Eagles Chapter 43 and has been flying out of RMMA since 1977. He also owns an aircraft hangered in one of the county hangars.

John Camper introduced himself as a retired law enforcement officer and has also been flying out of RMMA for about 40 years. He chose to complete a Master’s Degree in Aviation from Embry-Riddle University.

Barbara Adams introduced herself and stated that she has been flying since the 1990s and is a member of the Civil Air Patrol which has two hangars at RMMA. She has a background in neuroscience and teaches classes at Denver University.

Greg Boom introduced himself and stated that he had been flying out of RMMA since 1982. He is also owner of Rocky Mountain Aircraft Services, Mountain Air Aviation and Front Range Transponders.

Erick Dahl introduced himself and stated that he looked forward to working with the Airport Advisory Board and the community to help move the airport forward. Erick Dahl begins the position of airport director on June 17.

**III. Public Comment**

- Commissioner Tracy Kraft-Tharp -District 1, Jefferson County
- Randy Johnson – Town of Louviers
- Brad Walker – Town of Superior
- Kirsten Frisinger – Town of Superior

**IV. Approval of Minutes – 4/10/2024 business meeting**

John Marriott moved for the approval of the minutes, seconded by James Einolf. The motion passed unanimously.

**V. Approval of the Business Items**

a. Airport Orientation

Ben Miller, Airport Planning and Development Administrator, provided a presentation to the board covering a number of items, including:

- roles and responsibilities of Jeffco AAB members,
- RMMA’s overall context in terms of organizational structure, facilities, and operations,
- RMMA’s planning context in terms of the airport master plan and other studies and initiatives,
- RMMA’s upcoming Airport Improvement Program and Capital Improvement Program projects,
- RMMA’s development context in terms of the Strategic Business Plan, Overall Development Plan, and development opportunities, and
- RMMA’s current plans towards offering unleaded fuel.

b. Airport Updates

- i. Unleaded Fuel – Covered in the Airport Orientation agenda item.
- ii. Part 150 Study – Covered in the Airport Orientation agenda item.

**VI. Confirm next meeting date**

The next AAB meeting was confirmed for July 10.

**VII. Adjournment**

James Einolf made a motion to adjourn the meeting, seconded by Paul Hoisington. The meeting adjourned at 5:55pm.