

Meeting Minutes

Jeffco Airport Advisory Board

March 12, 2025 – 5:00 PM

Approved at the April 9, 2025 Business Meeting

I. Call to Order; Roll-Call: The meeting was called to order at 5:00pm.

Jeffco Airport Advisory Board (AAB) Members present included:

- Barbara Adams
- Greg Boom
- John Camper
- James Einolf
- Paul Hoisington
- John Marriott
- Jansen Tidmore

II. Approval of Minutes – 2/12/2025 business meeting

John Camper moved for approval of the minutes, seconded by James Einolf. The motion passed unanimously.

III. Public Comment

- Randy Johnson – Town of Louviers
- Brad Walker – Town of Superior

IV. Business Items

a. Community Engagement Plan

Sydney Boyd, Public Information Officer for Rocky Mountain Metropolitan Airport (RMMA), provided a presentation about the Strategic Communication Plan and related initiatives that are under development. She discussed the primary goal and objectives of the plan, which will strive for transparent, accessible and consistent communication across multiple channels.

The plan also goes into further detail on the redesign of the airport's website, as well as the use of various social media platforms. Sydney

Boyd also discussed potential in-person community engagement efforts, as well as techniques for monitoring and evaluating the success of the various community engagement efforts.

James Einolf inquired as to who the airport would see as a potential airport stakeholder. Sydney Boyd responded that the term could be considered broadly to mean anyone positively or negatively impacted by the airport. Jansen Tidmore sought clarification on how the current aircraft noise complaint process works. Finally, AAB members suggested specific targeted outreach to both homeowners' associations and metro districts surrounding the area.

b. Part 141 Discussion

Erick Dahl provided an overview of the Federal Aviation Administration's (FAA) effort to review Part 141 certificated pilot school regulations for potential modernization. He noted that the deadline for initial public comments is March 21, 2025, and noted some sample comments provided by Phoenix Deer Valley Airport that related to community engagement and transparency around operational data.

Greg Boom and Erick Dahl clarified the difference between flight training conducted under Part 61 vs Part 141 regulations. After some discussion around the issue, Jansen Tidmore stated that there would likely be no consensus about comments among the AAB in time for the March 21 deadline, and James Einolf noted that it would be difficult to provide input without experience and further information about how Part 141 flight schools currently operate.

c. Airport Updates

i. Basin 160

Ben Miller announced that Basin 160 project is substantially complete and will be removed from updates for future meetings.

ii. Taxiway K/D

Ben Miller noted that utility coordination and permitting is still ongoing with Lumen, Xcel, and Jefferson County. In particular, Xcel coordination has taken a significant amount of time and is the largest wildcard with scheduling the construction start date.

iii. Unleaded fuel

Ben Miller stated that the airport and Woolpert are working on the design and procedural grant steps towards the installation of the new unleaded tank in the airport's bulk fuel facility.

Concurrently, the airport is developing a Request for Proposals to seek a fixed base operator that will operate the tank and deliver unleaded fuel to airport customers.

iv. Part 150

Ben Miller noted that the Part 150 consultant is working on the existing data inventory that is essential to the development of Noise Exposure Maps.

Erick Dahl discussed the public engagement process and a proposed change to the scope of work from one single study advisory committee to three focus groups consisting of airport users, city/county planners, and community members. He noted that the airport would solicit participation for both the airport user and community member focus groups.

The projected date for the first open house is likely in May or June, pending the timely formation and scheduling of the first focus group meetings.

V. Adjournment

Jansen Tidmore noted that the next scheduled meeting of the AAB will be on April 9.

James Einolf made a motion to adjourn the meeting, seconded by Jansen Tidmore. The motion passed unanimously. The meeting adjourned at 5:55pm.