

Meeting Minutes

Jeffco Airport Advisory Board

May 14, 2025 – 5:00 PM

Approved at the June 11, 2025 Business Meeting

- I. Call to Order; Roll-Call: The meeting was called to order at 5:00pm.

Jeffco Airport Advisory Board (AAB) Members present included:

- Barbara Adams
- Greg Boom
- John Camper
- James Einolf
- Paul Hoisington
- Jansen Tidmore

- II. Approval of Minutes – 4/9/2025 business meeting
James Einolf moved for approval of the minutes, seconded by John Camper. The motion passed unanimously.

- III. Public Comment
 - Randy Johnson – Town of Louviers

- IV. Business Items
 - a. Runway 3/21 Status
Erick Dahl, Airport Director, provided a presentation summarizing the current status of Runway 3/21, including the findings and conclusion of the Runway 3/21 Future Feasibility Study that was completed in 2023. The study ultimately led to a recommendation to decommission Runway 3/21 due to deteriorating pavement conditions, limited utility, and a lack of identified funding for reconstruction.

Airport Operations are conducting quarterly inspections to closely monitor conditions and inform the timeline for closure. There is currently no projected date for closure.

John Camper asked about the type of use Runway 3/21 experiences and the type of coverage the runway provides. Erick reviewed the wind coverage for the runways, which without Runway 3/21, provide 94.38% wind coverage in all weather operations.

b. Airport Updates

i. Taxiway K/D

Ben Miller, Airport Planning and Development Administrator, noted that utility easements will be dedicated to Xcel and Lumen at an upcoming Jeffco Board of County Commissioners meeting in order to allow the taxiway project. The anticipated start date on the project is still unknown, but airport staff hope to have a firmer idea on construction start in June.

ii. Unleaded fuel

Ben Miller stated that the unleaded fuel tank installation project is out to bid, closing on June 3. Airport staff believe the longest lead item for actual installation is the procurement and fabrication of a new tank.

Airport staff have also developed Request for Proposals to seek a fixed base operator that will operate the tank and deliver unleaded fuel to airport customers. This draft is being reviewed internally and by the FAA.

iii. Part 150

Ben Miller noted that the Part 150 consultant team is working on Phase 1 of the study, which will ultimately lead to the development of Noise Exposure Maps. The project team received information from the key piece of information from

the FAA National Offload Program to inform the noise modeling component of the study.

The project team also received approximately 100 submissions from individuals interested in serving on one of the three focus groups that will inform the process. Invitations to selected members are expected to be sent in the coming weeks, with the first focus group meetings tentatively scheduled for mid-June.

The first Part 150 open house is tentatively scheduled for July with a date and venue to be shared once final details are confirmed.

iv. RSAT meeting

The FAA is hosting the annual Runway Safety Action Team meeting on June 8. The intended audience is individuals actively involved in air traffic operations and airfield movement. Individuals should reach out to airport staff if they are interested in attending and have not received an invitation.

v. Community Engagement Plan

RMMA is hosting an open town hall at the airport terminal on May 22, with both a 10am-11am session and a 5pm-6pm session. The town hall is an informal opportunity to connect directly with airport staff. Airport users and community members are welcome to attend, ask questions, and learn about current and future airport activities.

Airport tour invitations have been sent to surrounding city councils. Once these tours are conducted, airport staff anticipate opening up tours to the public.

The airport has also hired a new Community Engagement Coordinator who will be introduced at the next AAB meeting.

John Camper asked whether there were any updates on the request for a pattern altitude change. Erick Dahl stated that he would ask for an update from the FAA and report back at the next meeting. Erick Dahl also noted that the FAA declined an invitation to participate in the Part 150 Airport User focus group but would participate as the Federal review agency overseeing the study.

V. Adjournment

Jansen Tidmore noted that the next scheduled meeting of the AAB will be on June 11. He also announced that he has accepted a new role in Georgia beginning in July, and either this meeting or the last meeting will be his last AAB meeting.

James Einolf noted a potential development within the City and County of Broomfield that is proposed to be rezoned to residential development. Ben Miller responded that he would be on the lookout for a development referral from the City and County of Broomfield.

Barbara Adams announced that the “Soaring Together-Women Power” conference is being held on June 28. The event takes place from 9am-12pm at the Colorado National Guard Headquarters in Centennial. The event will include several speakers sharing journeys, insights and strategies for success in aviation and space.

James Einolf made a motion to adjourn the meeting, seconded by Greg Boom. The motion passed unanimously. The meeting adjourned at 5:31pm.