



**MINUTES**

Board Meeting  
Wednesday, October 11, 2023,  
Burlington-Kit Carson County Airport - The Hangar  
14111 US Hwy 385 - Burlington, CO 80807  
10:30 a.m.

**MEMBERS PRESENT:**

Kenneth Maenpa                    Chair  
Kent Holsinger                    Vice-Chair  
Trimbi Szabo                      Secretary  
Steve Lee  
Mark Van Tine                      Via Zoom  
Chaz Tedesco  
Daniel Melia

**OTHERS PRESENT:**

David Ulane                        CDOT - Division of Aeronautics Director  
Todd Green                        CDOT - Division of Aeronautics  
Kaitlyn Westendorf                CDOT - Division of Aeronautics  
Kip McClain                        CDOT - Division of Aeronautics  
Bryce Shuck                        CDOT - Division of Aeronautics  
Shahn Sederberg                    CDOT - Division of Aeronautics  
Scott Storie                        CDOT - Division of Aeronautics  
Hetty Carlson                      CDOT - Division of Aeronautics  
Tonya Hill                         CDOT - Division of Aeronautics  
Mike Baskoff                        Armstrong  
Jim Keehne                         City of Burlington  
Bryan Kelley                        Armstrong  
Zach Lamb                         City of Burlington  
Bill Payne                         William E. Payne & Associates  
Kathy Young                        Office of the Attorney General

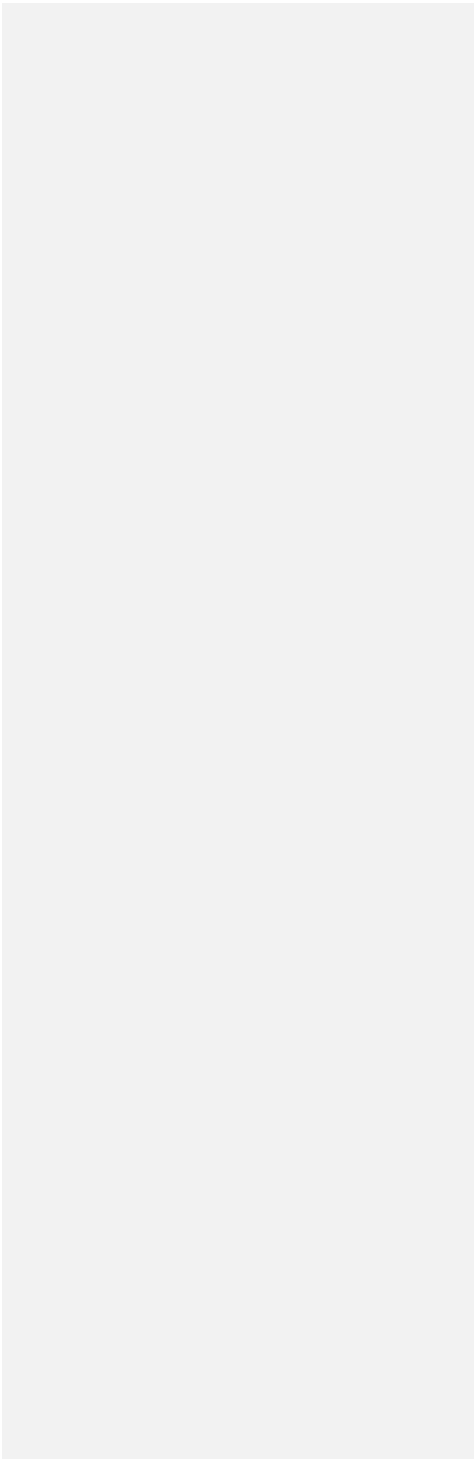
Pledge of Allegiance

**1. CALL TO ORDER**

The meeting commenced at 10:31 a.m.

**2. AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.



### 3. APPROVAL OF MEETING MINUTES

#### 3.1 August 22, 2023, CAB/Staff Workshop

Mark Van Tine made the MOTION to approve the CAB/Staff workshop minutes from August 22, 2022. Steve Lee seconded.

The MOTION carried unanimously.

#### 3.2 August 23, 2023

Kent Holsinger made the MOTION to approve the minutes from August 23, 2023. Daniel Melia seconded.

The MOTION carried unanimously.

### 4. PUBLIC COMMENTS

No public comments.

### 5. BOARD MEMBER REPORTS (By member)

Mark Van Tine briefed the Board on two matters. The Aspen area pilot community and businesses at the Aspen/Pitkin County Airport have expressed concerns about negotiations between Pitkin County and FBO Atlantic Aviation. A 100-fold increase is expected to take place on the base rent for local and transient pilots and guaranteed annual fuel flowage fees. Mark also mentioned the Confirmation Hearing for the new FAA Administrator, Mike Whitaker.

Chaz Tedesco noted that the fencing project around Colorado Air & Space Port will be completed at the end of October or the beginning of November.

Steve Lee mentioned that the Colorado Airport Operators Association (CAOA) Winter Conference and Legislative Reception will be held at the Sheraton Hotel Denver Downtown on Tuesday, January 23, 2024 - January 24, 2024. CAO A provided the Airfield Electrical Lighting and Signage training hosted by Northern Colorado Regional Airport. Steve gave an update on the PFAS situation at Denver International Airport. He updated the Board on the progress of the Denver Center of Equity and Excellence in Aviation (DEN CEEA).

Kent Holsinger briefed the Board on the upcoming runway resurfacing project at 33V - Walden-Jackson County Airport. He also mentioned the continuing challenge of antelope on the runway and that the situation is getting worse.

Trimbi Szabo provided an update on events and meetings of pilot organizations around the state.

Daniel Melia thanked everyone for coming out to the Burlington/Kit Carson County Airport and introduced Zach Lamb and Jim Keehne from the City of Burlington. Daniel gave an update on local events, past and future, and projects around Eastern Colorado airports.

Chair Maenpa briefed the Board on the damage to the eight-foot fencing around the Telluride Regional Airport caused by frightened elk.



## 6. DIRECTOR'S REPORT

David Ulane briefed the Board that the Telluride Regional Airport has begun the application process in WIMS for a \$10 million aeronautics SIB loan application for a hangar development. We expect to consider this application to the CAB at the December 13th meeting. This will be the first aeronautics SIB application processed since the change in process a few months back, giving the CAB sole approval authority over aeronautics SIB loans. Director Ulane noted that on Monday, October 23, State Attorney General Phil Weiser will be holding a listening session about leaded avgas and airport noise at 5:00 p.m. at the Superior Community Center. Lastly, the Board approved a revised professional development/out-of-state travel plan in August, allowing Director Ulane to attend the NREL Sustainable Aviation Conference in Dallas on November 1st and 2nd. On October 3, NREL advised that this event would be postponed until March or April due to the current uncertainty around funding for the federal government.

## 7. FINANCIAL UPDATE

### 7.1 Financial Dashboard

Bryce Shuck briefed the Board that the Division's total revenue for September came in at \$4.7M, 84.5% of the forecast. Year-to-date revenue for FY24 is \$12.3M. Currently, the Division is forecasting \$5.5M in revenue for October. The Division's cash balance for September closed at \$30.8M, a \$3.4M increase from \$27M in August. The Division sent out \$3.6M of tax disbursements in September. The Board approved our 2024 CDAG Program at \$16.0M. Our tax disbursements followed the normal cycle of being one month behind revenues. The FY24 administration budget approved by the Board in January 2023 is \$825K; through September the Division has spent \$150K. The projected total administration expenditures in FY23 are \$750K. This would have the Division at 1.2% of FY23 revenue, well below the 5% statutory cap. For September, the current fuel flowage at Denver International Airport was 44.5M gallons, down 1% from August's 44.7M gallons and up 8% from September 2022 numbers of 4.1M gallons.

### 7.2 Administrative Items

Scott Storie briefed the Board that the Division is working on one internship grant. Durango-La Plata Airport is requesting funding to hire one full-time intern for a twelve-month program.

## 8. INDUSTRY UPDATE

### 8.1 Burlington-Kit Carson County Airport Update

Daniel Melia updated the Board on the Kit Carson County Airport improvements. The Division funded a BIL match for an electric generator for Kit Carson County Airport, which will be pushed into next year. Taxiway A design is in process and will be completed next year. The airport hopes to have enough funding to replace the REIL lights next year. Mr. Melia has filled out an application for the Terminal BIL program for 2025.

## 9. PROGRAM UPDATE

### 9.1 Education / Outreach

Hetty Carlson provided the Board with an update regarding the Education Grant application completion. Hetty noted that ten of the twelve grants will be contracted by the end of the



week. Hetty attended the Colorado Pilots Association Board meeting remotely. The Colorado Pilots Association was excited about collaborating with the Division for AirVenture 2024. The Colorado Department of Education has set teacher credential requirements for Career and Technical Education (CTE) for the Transportation Operations Drone Pathway. Hetty will attend the AOPA STEM High School Conference in Orlando next month. Trimbi joined Hetty for the Aspen Higher Learning Flight Academy Open House on October 7, 2023. Many young students and their parents attended. More upcoming events include the Grand Junction Airshow featuring the US Navy Blue Angels, Yuma Brew 'n Que Fly-in, and the Four Corners Fly-in in Cortez, which coincides with the Annular Solar Eclipse. Director Ulane and Hetty will attend the Southwest Airlines Aviation Day at Rocky Mountain Metropolitan Airport (BJC) on November 4. The 2023 Agriculture Aviation Association Conference is in November.

### 9.2 NREL Alternatively Powered Aircraft Study

Director Ulane provided the Board with an update regarding the NREL alternatively powered aircraft study. NREL is the process of gathering data—two deliverables to be shared after the meeting.

### 9.3 Remote Tower

Bill Payne briefed the Board that on October 3, Searidge Technologies, working with FNL, sent a letter to the FAA that they can no longer continue under the stop order. Director Ulane and Mr. Payne will be addressing the FAA the following week.

### 9.4 Surplus Airport Equipment Program 2023 Sale Recep

Kaitlyn Westendorf briefed the Board on the Surplus Airport Equipment sale on Thursday, August 31. A record number of airports attended this year's Surplus Airport Equipment Sale. In total, 29 airports purchased 53 pieces of equipment. The Division funded \$748k of the \$1 million in sales.

## 10. LEGISLATIVE ISSUES

David Ulane provided an update on the current state of FAA reauthorization legislation in Congress and potential state legislation to incentivize availability of unleaded avgas.

## 11. PROPOSED CALENDAR

- 11.1 Wednesday, December 13, 2023 - General Meeting - 1:00 p.m. Division Office - Watkins, CO.
- 11.2 Tuesday, January 23, 2024 - State/Local Grant Hearing- 10:00 a.m. -Sheraton Denver Downtown - Denver, CO.
- 11.3 Tuesday, January 23, 2024 -Wednesday, January 24, 2024, Winter CAO - Sheraton Denver Downtown - Denver, CO

## 12. OTHER MATTERS BY PUBLIC & MEMBERS

No public or member comments.

## 13. EXECUTIVE SESSION

### 13.1 Motion to Enter Executive Session & Dismiss the Public

Kent Holsinger made the MOTION to enter Executive Session. Steve Lee seconded.



Commented [DU1]: What CPA evnt did she attend remotely?

The MOTION carried unanimously.

Executive Session of Colorado Aeronautical Board to discuss Personnel Matters (Finalization of Director's Annual Performance Review). Executive Session, pursuant to C.R.S. 24-72-204 (3) (a) and Colorado Department of Transportation Procedural Directive 4.1(6) (c)

The Board entered Executive Session at 12:18 p.m., and the public and staff were dismissed.

13.2 Motion to Exit Executive Session & Invite the Public to Return

Daniel Melia made the MOTION to exit the Executive Session at 12:40 p.m. Trimbi Szabo seconded.

The MOTION carried unanimously.

14. ADJOURNMENT

The meeting adjourned at 12:45 p.m.

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<b>Board Meeting Minutes approved by:</b>	
_____	_____
<i>Board Member Signature</i>	<i>Date</i>
<i>CAB Seal</i>	
_____	
<i>Please Print Name and Position</i>	

