MINUTES
Airport Advisory Board
August 12, 2021

City Council Chambers
350 Kimbark Street
Longmont, CO 80501

CALL TO ORDER

The August 12, 2021 Airport Advisory Board meeting was called to order by the Chair Harrison Earl at 6:00 p.m.

ROLL CALL

Michelle Gomez, Recording Secretary, called roll. Those present were: Chairperson Earl and Board Members Steve Bliss, Malcolm Dean, Melinda Jordan, Kent Jakobsen and Russell Robison. Board Member Orion Wiseman and Council Member Joan Peck were absent. Staff present were: Airport Manager David Slayter and Recording Secretaries Michelle Gomez and Deanne Kear.

PUBLIC INVITED TO BE HEARD

Chairman Earl opened the Public Invited to be Heard.

Seeing no one else to speak, Chairman Earl closed Public Invited to be Heard.

APPROVAL OF MINUTES

BOARD MEMBER JORDAN MOVED, SECONDED BY DEAN, TO APPROVE THE JULY 8, 2021, MEETING MINUTES AS AMENDED.
MOTION CARRIED: 6-0 (WISEMAN ABSENT)

OLD BUSINESS

i. Financial Update

David Slayter, Airport Manager reviewed the Airport financial report with the board.

Board members discussed grants that have been received and that they are not included in this month's report because they have not been finalized.

Responding to Chairperson Earl's question, Mr. Slayter stated that staff may have to do a supplemental appropriation to have additional funds available.

Chairman Earl stated that the Airport Advisory Board would like to be active in making sure council is aware of the Airport Advisory Board's opinion regarding appropriations.

ii. Update - Discussion pertaining to process of future development at Vance Brand Airport

David Slayter, Airport Manager, stated the city has put it on a brief hold on the Airport Layout Plan update. Staff is looking to include the economic impact the State of Colorado has provided as part of their study and make recommendations. They will look at a market analysis to see what the market looks like for airports like Vance Brand, what kind of development and what the best fit for this airport is.

Board Member Robison noted that City is spending more money than anticipated adding a market analysis and thinks this is something the Advisory Board could be useful for.

Mr. Slayter explained that he and the Assistant City Manager will meet with Harold Dominguez, City Manager, to discuss the scope of work and cost and the City Manager will decide where that funding comes from.

Mr. Slayter stated the board would have input, the City wants to take the right approach and part of the process is to include the key stakeholders which includes the board.

BOARD MEMBER ROBISON MOVED, SECONDED BY JORDAN, TO MAKE THE RECOMMENDATION TO THE CITY MANAGER TO UTILIZE THE AIRPORT ADVISORY BOARD IN ACCORDANCE WITH THEIR DUTY TO PROMOTE AWARENESS, UTILIZATION AND DEVELOPMENT OF THE AIRPORT RATHER THAN OR IN COOPERATION WITH AN EXTERNAL CONSULTANT TO MOVE FORWARD WITH THE AIRPORT DEVELOPMENT STUDY.
MOTION CARRIED: 6-0 (WISEMAN ABSENT)

iii. Airport Needs – Recommendations to Council (Standing Item)

Chairman Earl noted that he wrote a letter of recommendation to the Mayor and City council for the request of an FTW. He also wrote a letter to Council supporting updates to the lease rates and charges.

David Slayter, Airport Manager, stated the Council item for updates and charges has been postponed because internal discussions with City Attorney and City Manager revealed it is better to wait until there is a final determination from the FAA Associate Administrator.

NEW BUSINESS

i. Development Study City Manager

Chairman Earl would like to discuss results of the discussion with City Manager's office and hopefully a scope and fee.

ii. Bylaws Discussion

David Slayter, Airport Manager, stated that he will bring back an agenda item next month to review the bylaws. He recommended alternating odd and even months; odd months would be to follow the agenda and business and even months would be akin to a more relaxed City Council Study Session.

FINAL CALL – PUBLIC INVITED TO BE HEARD

Chairman Earl opened the final Public Invited to be Heard.

John Grunsfeld, Building 11 Hangar 10, stated that the Longmont airport is not a business, it is a community airport and the City needs to be integrally engaged. The consultant can help implement a vision to maximize the businesses and opportunities for the community and put it into a form the FAA will digest.

Mr. Grunsfeld recommended the following:

- City Council should proclaim that the airport will achieve a net zero carbon operation by 2030
- City Council should work with the Planning and Zoning Commission to create an ordinance that all new construction on the airport shall be solar, wind, or geothermal
- Prohibit all new development from using natural gas
- Reserve high priority areas on a map, amend that map when the Master Plan is complete and a new airport improvement plan has been submitted to the FAA, and when the above recommendations are in place.
- The Airport Advisory Board should work with the Longmont Economic Development Partnership in developing ideas for an airport FBO building, community meeting space, and a restaurant space to occupy the property on the corner of Airport Road and the main entrance
- The Airport Manager should expeditiously, with the help of a small team, develop grant applications for infrastructure, to include electric aircraft charging stations, solar powered shade ports and green airport balloons.

Seeing no one else to speak, Chairman Earl, closed Final Call - Public Invited to be Heard.

BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

There were no comments from the board, City Council Representative or Staff.

Adjournment

Meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Chairperson
Airport Advisory Board
/dk 08/26/2021