MINUTES
Airport Advisory Board
December 9, 2021

Virtual Meeting

CALL TO ORDER

The December 9, 2021 Airport Advisory Board meeting was called to order by Chairperson Harrison Earl at 6:00 p.m. via Zoom.

ROLL CALL

Michelle Gomez, Recording Secretary, called roll. Those present were: Chairperson Earl and Board Members Steve Bliss, Malcolm Dean, Melinda Jordan, Kent Jakobsen, Russell Robison and Orion Wiseman. Council Member Joan Peck was absent. Staff present were: Harold Dominguez, City Manager, Joni Marsh, Assistant City Manager, and Recording Secretary Michelle Gomez.

Others present were Jeff Kohlman, Interim Airport Manager and Managing Principal with Aviation Management Consulting Group.

PUBLIC INVITED TO BE HEARD

Chairman Earl opened the Public Invited to be Heard.

APPROVAL OF MINUTES

P1, 29 repairs; pg2 Dave Copp, 34/35 strike needing, needs repairs

BOARD MEMBER DEAN MOVED, SECONDED BY JORDAN, TO APPROVE THE OCTOBER 14, 2021, MEETING MINUTES WITH AMENDMENTS.
MOTION CARRIED: 6-0 (BLISS ABSENT)

OLD BUSINESS

i. FINANCIAL UPDATE

Joni Marsh, Assistant City Manager, received a budget report on Tuesday. Have 76,000 left in the budget. Fees for Jeff's firm, snow removal, 26000 payment for detention pond for Kopowski hangars.

RR – asked for CIP update

MJ – asked about day to day operations and who's handling the payments

ii. AIRPORT NEEDS

NEW BUSINESS

i. SOUTH SIDE UTILITY PROJECT UPDATE

Joni updated the board on the south side utility project. Have met with PWNR folks and Alexander Doska is the PW engineer working on this project and will get it out for bid in mid-January.

RR – planned and engineered but no work has been done yet, correct?
JM – correct, we have to follow the City's process and hope to be under contract by early March.

HE – budgeted at $740,000 and feel confident that is still an adequate amount of funds. Not a lot of other options.

JK – running along the roadway was the original design. The redesign is bringing it along the south edge of taxiway Bravo so not to impact infrastructure.

RR - $400,000 supposed to come from the State?

JK – yes it has already been approved

ii. PRAIRIE DOG MITIGATION

JK – abundant at the airport and have had several meetings with planning. Have had 2 months of efforts for pd mitigation. Having been doing mitigation between March & October

HE – has this been going on for a while? Never brought up prior to this

JK – can be a safety hazard and is spending ?? /year for pd mitigation

iii. SNOW REMOVAL

JK – there is a plan in place and have met with city staff. PW staff will be working in conjunction with Nixcavating and have sent out to all tenants the snow removal plan. Will let you know how the plan is going at the next meeting, hopefully! Focus is going to be on the public apron areas and has been communicated to the tenants. There are liaibility and cost issues.

OW – concerns about airport priorities about plowing. Speak to that in concert with the other responsibilities.

JK – given assurances that there will be sufficient help from PW. 3" dry snow, 1" wet snow and slush.

iv. VASI

JK – was taken out in an accident and is still down. The FAA is actively looking to repair it has been determined that the FAA owns the VASI. Don't have replacement in stock since it is old technology.

MJ – Innovation Center with the SVVSD has a VASI and could possibly help repair.

JK – please send me information on that

v. STATE GRANTS (PAVEMENT MARKINGS)

LISTEN TO THIS SECTION

JK – are getting 60,000+ from the state. Work with Dibble to create a map. Taxiway/runway markings are faded. Dibble can help $89,000 We should get that grant approved at next weeks State Aeronautics meeting. Get a plan in place. Probably in April/May.

Infrastructure bill passed by congress and how much will be going to GA airports. In perspective, 45M, 100M, CARES had 100M and Longmont received a small portion of each of those. GA gets 2.5B

HE – update on hiring a new manager?

JM – did post the position yesterday. Job is posted through Dec. 31 and may change and keep it open longer depending on what applicants we get.

RR – still doing the FTE at the same time?

JM – PW staff also has several openings so could also work part time at the airport. The funding doesn't come into play until January 2022.

HE – what is the plan to extend Jeff's contract? We will continue to keep Jeff on sight

RR – opinion on bylaws like to be able to respond to PITBH. Rules of Procedure, Roberts Rules of Procedure wants to do away with them, make the meetings less formal.

OW – like direction we're going and

FINAL CALL – PUBLIC INVITED TO BE HEARD

Chairman Earl opened the final Public Invited to be Heard.

BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

HE – thanked Kent and Orion for their service on the board for the last three years and have appreciated having them on the board.

MJ – ask questions that we don't think about, you have both been wonderful

Kent – thanked the board, have learned a lot not being a pilot. Spoke up one week before david's passing, hoped to be involved with improving lease agreements with my real estate background. Hoped to bring expertise to the administrative side. It never happened and from that standpoint, felt badly but like what the board is doing and jeff is doing a great job. Hope to get a manager who can forge ahead.

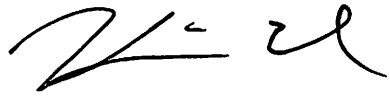
OW – appreciated working with you all on this board. A lot to look forward at the airport, it is valuable and sets Longmont apart from other airports. Confident that you will continue to move things forward and am happy to have worked with you all.

MJ – offered to help David with hangar assessments. FB admin inquiries looking for hangars at the airport. A service that is important. Idea of an audit that the hangars are being used properly. Sensitive to turn a hangar into a storage unit.

Adjournment

Meeting was adjourned at 7:41 p.m.

Respectfully submitted,



Chairperson
Airport Advisory Board
/mg 12/09/2021