## CITY OF LONGMONT | Vance Brand Airport Advisory Board

**AGENDA**
**AIRPORT ADVISORY BOARD**
**VIRTUAL MEETING**
**Thursday – January 13, 2022, 6:00 P.M.**
**Regular Meeting**

**Anyone wishing to provide Public Comment must watch the Livestream of the meeting and call-in only when the Chair opens the meeting for public comment under Items 6 and 10 of the agenda. Callers are not able to access the meeting at any other time.**

**INSTRUCTIONS FOR CALLING IN TO PROVIDE PUBLIC COMMENT:**

**The toll-free call-in number is: 888 788 0099.**
**Watch the livestream (instructions above) and write down the Meeting ID when it is displayed at the beginning of the meeting.**
**WAIT for the Chair to open public comment and direct callers to call-in.**
**When the Chair says to call in, dial the toll-free number, enter the Meeting ID, and, when asked for your Participant ID, press #.**
**Mute the livestream and listen for instructions on the phone.**
**Callers will hear confirmation they have entered the meeting, will be told how many others are already participating in the meeting (staff and council included), and will be placed in a virtual waiting room until admitted into the meeting.**
**Once admitted to the meeting, callers will be called upon by the last three (3) digits of their phone number and allowed to unmute to provide their comments.**
**Comments are limited to three minutes per person and each speaker will be asked to state their name and address for the record prior to proceeding with their comments.**
**Once done speaking, callers should hang up.**

1. Call to Order
2. Introduction of new Airport Advisory Board members
3. Roll Call
4. Election of Officers
5. Select Meeting Date and Time for 2022

6. Select Meeting Notice Posting Locations

7. City Attorney staff introductions and presentation to board on Charter and roles and responsibilities

8. Public Invited to be Heard

9. Approval of the Minutes:

10. Old Business
    i. Financial Update (Standing Item)
    ii. CIP Update (Standing Item)
    iii. Board consideration of Roberts Rules of Order

11. New Business
    i. Airport Manager hiring update – Joni Marsh, Assistant City Manager
    ii. Updates from Interim Airport Manager Jeff Kohlman

12. Final Public Invited to be Heard

13. Board, City Council Representative and/or Staff Comments

14. Adjourn

*Notice: In the event the Airport Advisory Board does not reach a quorum of 4 board members, the board is required to adjourn.