MINUTES
Airport Advisory Board
January 9, 2020

Civic Center
350 Kimbark Street
Longmont, CO 80501

CALL TO ORDER

The January 9, 2020 Airport Advisory Board meeting was called to order by Vice Chairperson Melinda Jordan at 6:00 p.m. in the City Council Chambers.

ROLL CALL

Michelle Gomez, Recording Secretary, called roll. Those present were: Vice Chairperson Jordan and Board Members Mick White, Steve Bliss, Harrison Earl, Kent Jakobsen, Orion Wiseman, Russell Robison and Council Member Joan Peck. Staff present were: Airport Manager David Slayter and Recording Secretary Michelle Gomez.

WELCOME NEW AND REAPPOINTED BOARD MEMBERS

David Slayter, Airport Manager, welcomed new board member Steve Bliss and congratulated him on his appointment and asked him to tell the board about himself.

Board member Bliss stated that he came to Colorado about four years ago because of his daughter. He has been in aviation his whole life; grew up near the Santa Monica Airport and started flying when he was 16 years old. He retired after 38 years from United Airlines.

Mr. Slayter also congratulated Melinda Jordan and Harrison Earl on their re-appointments to the board.

ELECTION OF OFFICERS

BOARD MEMBER WHITE MOVED, SECONDED BY JORDAN, TO APPOINT HARRISON EARL AS CHAIRMAN TO THE AIRPORT ADVISORY BOARD.
MOTION CARRIED: 7-0.

BOARD MEMBER ROBISON MOVED, SECONDED BY EARL, TO APPOINT MELINDA JORDAN AS VICE CHAIR TO THE AIRPORT ADVISORY BOARD.
MOTION CARRIED: 7-0.

SET MEETING DATES AND TIMES

i. Announce Alternate Meeting location during Council Chambers construction

Airport Manager Slayter, responding to board questions, stated that there is no reason to change the date/time of the meeting from the second Thursday of each month at 6:00 p.m. He stated that the board will meet at the Development Services Center, 385 Kimbark Street, in the Twin Sisters Conference Room between February and May while the Council Chambers are being remodeled.

BOARD MEMBER WHITE MOVED, SECONDED BY JAKOBSEN, TO KEEP THE MEETING DATE AND TIME THE SAME AS DISCUSSED.
MOTION CARRIED: 7-0.

BOARD MEMBER JORDAN MOVED, SECONDED BY WHITE, TO KEEP THE POSTING LOCATION IN THE NORTH WINDOW UNTIL CONSTRUCTION IS COMPLETED AND THEN IT WILL MOVE BACK TO THE WEST ENTRYWAY BULLETIN BOARDS.
MOTION CARRIED: 7-0.

PUBLIC INVITED TO BE HEARD

Chairman Earl opened Public Invited to be Heard.

Ron Krenzel, 12191 N. 61st Street, talked about how the FBO at the airport is failing and that there are people who want to build but cannot. He stated that the runway extension should have happened seven to ten years ago and the airport is losing commercial advantages because the runway expansion is not done.

Seeing no one else wishing to speak with the board, Chairman Earl closed Public Invited to be Heard.

APPROVAL OF MEETING MINUTES

Board member Bliss noted that there were several instances in the minutes that stated DOR approach but they should all be changed to VOR-A and Recording Secretary Gomez noted the changes.

BOARD MEMBER JORDAN MOVED, SECONDED BY WHITE, TO APPROVE THE DECEMBER 12, 2019, MEETING MINUTES AS AMENDED.
MOTION CARRIED: 7-0.

OLD BUSINESS

i. **Financial Update**

David Slayter, Airport Manager, reviewed the Airport financial report with the board, noting that around April will be when the 2019 books will be completely closed.
Mr. Slayter noted that the City has received final reimbursement for the taxiway grant from the FAA. The grant came in late 2018 so expenditures were paid in 2018 and some in 2019.

Responding to board questions, Mr. Slayter stated that the CIP for the south side pavement maintenance has been submitted and he is waiting on feedback from the Federal Aviation Administration (FAA). He noted that one thing the FAA did was change the Airport Improvement Program (AIP) handbook that will kill general aviation airports that do not own the hangars. Because the City doesn't own the taxiways between hangars, the taxiways are not eligible for maintenance funds.

Responding to other questions about the City owning hangars and if it would be easier to enforce rules and regulations as well as simplify things like snow removal on taxiways, Mr. Slayter stated that from a technical aspect it would be easier but that should not be the case. The rules should be enforceable now.

Council Member Peck stated that as a point of clarification, taxiways previously have been cleared and the City pays for snow removal. If the city owns the taxiways the City should pay for crack sealing and maintenance.

ii. Airport Needs – Recommendations to Council (Standing Item)

Board Member Bliss asked what the parameters of owning a hangar are and if you can park a vehicle in them or store other things.

Mr. Slayter explained that you cannot use it in lieu of a hotel or you can't live in it but typically, pilots do park their vehicles in the hangars when they fly.

Mr. Slayter mentioned that he was still waiting on an invoice from the last storm for snow removal in November.

NEW BUSINESS

i. Recommendations for future agenda items

Topics to add to future agendas were:

- South side hangars and lack of bathrooms;
- CIP update
- Snow removal plan review
- Master Plan review
- Airport Expo pushed to June 2021

FINAL CALL – PUBLIC INVITED TO BE HEARD

Chairman Earl opened the final Public Invited to be Heard.

Dale VanZant, 2976 Dunes Court, asked the board to consider an agenda item to work with city council to get involved with Planning and Development Services Department that deal with the airport influence zone because by the time the Airport Advisory Board gets the information about projects it is beyond the time to have meaningful input. He noted that the planning period for the Airport Expo is about 15 months so it should be started in April or May of 2020.

Ron Krenzel, 12191 N. 61st Street, stated that he keeps track of 35 hangars and he has always been under the assumption that he is responsible for snow removal and maintenance.

Seeing no one else wishing to speak with the board, Chairman Earl closed Final Call - Public Invited to be Heard.

BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

Board Member Robison suggested having a briefing page of what has happened the previous year on the board and offered to write something up.

Board Member Jordan asked when Mr. Slayter will begin working on the 2019 report that will go to Council and he stated he will begin working on that this month.

Council Member Peck thanked the board for allowing her to be the liaison for this board. She noted that none of the board members are hangar owners at the airport and echoed Mr. VanZant to get involved with developments about the influence zone.

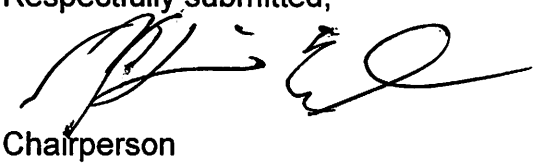
David Slayter, Airport Manager, reminded the board that Longmont Public Media will begin recording meetings in February.

Clarify regarding the expo city fund does fund the expo and was funded for this year. Potential concerns with parking and some things that made it logistically difficult. Opted to put it back to the even-numbered years.
DS – talked about how to get ahead of the power in relation to the influence zone

Adjournment

The meeting was adjourned at 7:27 p.m.

Respectfully submitted,



Chairperson
Airport Advisory Board
/mg 01/09/2020