CITY OF LONGMONT | Vance Brand Airport Advisory Board

AGENDA
AIRPORT ADVISORY BOARD
CITY COUNCIL CHAMBERS
350 Kimbark St.
Thursday, August 10, 2023 - 6:00 PM
Regular Meeting (In Person Only)

1. Call to Order
2. Roll Call
3. Public Invited to be Heard
4. Approval of the July 2023 Minutes
5. Updates from the Airport Manager
6. Information Items
    A. Budget
7. Action Items
    A. Navigation Easement
8. Final Public Invited to be Heard
9. Board, City Council Representative, and/or Staff Comments
10. Adjourn

*Notice: In the event, that the Airport Advisory Board does not reach a quorum of 4 board members, the board is required to adjourn.

MINUTES
Airport Advisory Board
JULY 13, 2023
CITY COUNCIL CHAMBERS

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1. CALL TO ORDER

The July 13, 2023, Airport Advisory Board meeting was called to order by Chairperson Earl at 06:00 p.m. in the City Council Chambers.

2. ROLL CALL

Lauren Harding, Recording Secretary alternate, called roll. Those present were Chairperson Harrison Earl, Vice Chairperson Malcolm Dean, and Board Members Tallis Salamatian, Steve Shook, Reiner Gotz, and City Council Member Marcia Martin.

Staff present was Levi Brown, Airport Manager. Recording Secretary, Kayla Picciau, was absent.

3. PUBLIC INVITED TO BE HEARD

Chairperson Earl opened the Public Invited to be Heard.

Al Manley; 940 Rangeview Lane, Longmont; requested a summary of the meeting with the County Assessor's office.

Bob Liner; 1233 Wagon Wheel Court, Berthold; stated he is a business owner at the airport. He queried whether there will be protection for the airport with avigation easements and point of sale disclosures with all the developments that are off particularly the East End of the airport. He also queried if there is an oil collection facility at the airport.

Carol Liner;1233 Wagon Wheel Court, Berthold; stated she is a business owner at the airport for 22 years. She stated her concern with the poor appearance of the airport. She stated the weeds and access to the mailboxes are the main issues.

Seeing no one wishing to speak with the board, Chairperson Earl closed Public Invited to be Heard.

4. APPROVAL OF MINUTES

May 11, 2023 – Minutes Revisions needed:

Pg 2, Line 1 states Gaber should be spelled Garver.

Pg 3, Line 25 states it would be more beneficial for the FBO to be city-owned, it should state it would be more beneficial for the FBO building to be city-owned.

VICE CHAIR DEAN MOVED, SECONDED BY BOARD MEMBER SALAMATIAN, TO APPROVE THE MAY 11, 2023, MINUTES AS AMENDED.

MOTION CARRIED: 6-0.

ii. June 08, 2023 – Minutes

VICE CHAIR DEAN MOVED, SECONDED BY BOARD MEMBER SALAMATIAN, TO APPROVE THE JUNE 08, 2023, MINUTES AS PRESENTED.

MOTION CARRIED: 6-0.

5. UPDATES FROM AIRPORT MANAGER

Levi Brown, Airport Manager, provided an update on the following items

I. New Board Member

Levi introduced the new board member Reiner Gotz. Reiner stated he was with the Air Force for 20 years and the FAA for 16 years.

II. Airshow Status

Levi stated there is no update on the airshow status.

III. Land Survey

Levi stated there was a plan to do a land survey of the airport in June, but there has been a delay and the project has not yet started.

IV. Prairie Dog Mitigation

Levi stated there has been a spike in prairie dog activity. He stated that he requested additional funds to ensure we're staying within federal requirements. He stated the city wildlife crew is also seeing an increase in activity and requesting additional funding as well.

Vice Chairperson Dean asked Levi if we are going to spend additional money for prairie dog removal.

Levi responded that a whole airport treatment to bring us back to FAA standards cost the airport $20,000.00. He stated he is requesting at least $2,000.00 of additional funding per year.

Levi stated he has started a dialog with the city's wildlife crew regarding the increase in prairie dog activity.

Board Member Salamatian queried about continuing this type of mitigation versus finding a long-term solution.

Levi stated that there was a prairie dog fence installed in the past, but it was removed because it was not effective.

V. Navigation Easement

Levi stated he has a meeting next week with the FAA regarding some potential grant issues with the development on the East End of the runway. He stated the FAA wrote a letter to the city concerned that that apartment complex on that end might be a violation of grant assurances.

Levi stated he has been pushing for planning development, particularly in the airport influence area to make sure the airport is getting good avigation easements. He stated he has reached out to the city attorney's office and consultants to work on some language for avigation easements.

Council Member Martin stated that the city council has granted a navigation easement for Mountain Brook development.

Levi responded that they want to create a standard navigation easement.

Board Member Gotz shared his personal experience with navigation easement.

Chairperson Earl requested that this be added to the next meeting's agenda as an action item.

VI. Boulder County Assessor Meeting Summary

Levi stated he made a request for a copy of the meeting minutes or the meeting recording, but they were not available. He stated that Boulder County didn't think it was necessarily a mistake the way the taxes were applied, and they recommend following the formal complaint process.

Chairperson Earl stated that he would like to see the city progress beyond just one meeting.

6. INFORMATION ITEMS

7. ACTION ITEMS

I. Approve Annual Report

VICE CHAIR DEAN MOVED, SECONDED BY BOARD MEMBER GOTZ, TO APPROVE THE ANNUAL REPORT AS PRESENTED.

MOTION CARRIED: 6-0.

8. FINAL PUBLIC INVITED TO BE HEARD

Chairperson Earl opened the Public Invited to be Heard.

Bob Liner; 1233 Wagon Wheel Court, Berthold; asked if Levi has reached out to AOP regarding the navigation easement questions and wording.

Keith Griffith; 7066 Johnson Circle, Niwot; stated that the airport should have a contractor on call for prairie dog mitigation.

Al Manley; 940 Rangeview Lane, Longmont; thanked Levi for the summary of the county assessors meeting.

Don Dorsey; 335 Pratt Street; Longmont; spoke of his concern about the discussion regarding navigation easements. He stated that the previous airport manager and himself identified 10 locations where a sign could be posted that states you are in the airport influence zone. It was accepted by the board to be presented to the City Council, it was presented to the City Council, and they all agreed this is a wonderful idea and nothing ever happened. He stated the discussion was carried to the city's legal group where they were working on the avocation easement.

Steve Kirk; 125 Fairbanks Street; stated he works for the county of Boulder doing Prairie dog removal, he suggested a barrier fencing option.

Seeing no one else wishing to speak with the board, Chairperson Earl closed Public Invited to be Heard.

9. BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

Ideas for future agenda items

Vice Chairperson Dean stated that the gate is rusty and opening slower than normal.

Levi Brown, Airport Manager, stated he is experiencing a communication barrier with the mowing contractor and making sure they are mowing the proper areas.

Levi Brown, Airport Manager, responded to Vice Chairperson Dean stating that he estimated approximately $40,000.00 a year for mowing services. He stated he is working on creating documentation for the hay mowing that is currently performed at the airport.

Chairperson Earl recognized that there was talk of doing fly-in this year and a real Expo next year. He queried if we are on track for the fly-in.

Levi stated he believes things have just been pushed back regarding the fly-in.

Council Member Martin responded to Levi's question regarding sending a recommendation to city council about prairie dog mitigation support. She recommended that Levi come to the city council to talk about it.

Chairperson Earl stated that in the past the board has written the letters to city council to explain budget requests that are substantially different than in past years.

Levi responded that this year the mowing budget item has increased from $9,000.00 to $40,000.00. He also stated that the snow removal was also an additional $10,000.00. Levi stated he has spoken with the city's finance department and they're asking him to use the repair maintenance budget to cover these costs because it wasn't used last year. He replied that he already has that money allocated for improvement projects this year.

Levi responded to Council Member Martin's question regarding budgeting for building repurposing. He stated we talked about the city owning the FBO building. He also stated he is getting an appraisal for the FBO. He spoke about repurposing his building for snow removal equipment.

Chairperson Earl stated he wants to have the budget as a standing information item on the agenda for the next couple of months.

10. ADJOURN

The meeting was adjourned at 06:44 p.m.
Respectfully submitted,

Chairperson Harrison Earl

Airport Advisory Board

KP 07/19/2023