CITY OF LONGMONT | Vance Brand Airport Advisory Board

AGENDA
AIRPORT ADVISORY BOARD
CITY COUNCIL CHAMBERS
350 Kimbark St.
May 9, 2024 -- 6:00 PM
Regular Meeting (In Person Only)

1. **Call to Order**
2. **Roll Call**
3. **Public Invited to be Heard**
4. **Approval of the April 11, 2024 Minutes**
5. **Updates from the Airport Manager**
6. **Information Items**
7. **Action Items**
8. **Final Public Invited to be Heard**
9. **Board, City Council Representative, and/or Staff Comments**
   i. **Ideas for future agenda items**
9. **Adjourn**

*Notice: In the event, the Airport Advisory Board does not reach a quorum of 4 board members, the board is required to adjourn.

MINUTES
Airport Advisory Board
April 11, 2024
CITY COUNCIL CHAMBERS

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1. CALL TO ORDER

The April 11, 2024, Airport Advisory Board meeting was called to order by Vice Chairperson Jordan at 6:00 p.m. in the City Council Chambers.

2. ROLL CALL

Kayla Picciau, Recording Secretary, called roll. Those present were Vice Chairperson Melinda Jordan, Board Members Malcolm Dean, Tallis Salamatian, Dan Meester, Matthew Menza and City Council Member Marcia Martin.

Staff present were Levi Brown, Airport Manager, and Kayla Picciau, Recording Secretary.

Those absent were Chairperson Earl and Board Member Steve Shook.

3. PUBLIC INVITED TO BE HEARD

Vice Chairperson Jordan opened the Public Invited to be Heard.

Seeing no one wished to speak with the board, Vice Chairperson Jordan closed Public Invited to be Heard.

4. APPROVAL OF MINUTES

i. February 8, 2023 – Minutes

BOARD MEMBER DEAN MOVED, SECONDED BY BOARD MEMBER MENZA, TO APPROVE THE FEBRUARY 8, 2023, MINUTES AS PRESENTED.

MOTION CARRIED: 5-0.

5. UPDATES FROM AIRPORT MANAGER

Levi Brown, Airport Manager, provided an update on the following items

Levi stated that the mowing contractor has been selected.

Levi stated there are some conferences coming up that he will be attending.

Levi stated that the Federal Aviation Administration (FAA) announced they have some discretionary grant dollars they are going to start giving out. He stated he spoke with the engineers, and they discussed that the project that would be best for the grants money would be the LED transition from the right way over to from standard and contestant LED. He stated they are currently writing that grant which has a deadline of May 4th.

Levi stated that the wildlife fence completion is moving forward.

Levi stated that the agreement has been signed for the engineering consultant for the master drainage review.

Levi stated that the food truck is back open.

Levi answer Vice Chairperson Jordan's question about when the wildfire training will begin. He stated that it is has started.

Board Member Dean asked what the total of the mowing contract will be.

Levi responded that he would get back to him with the total.

Levi responded to Board Member Deans question stating that the snow removal budget came in under budget. He responded that he would get back to him with the total.

6. INFORMATION ITEMS

I. Airshow

Vice Chairperson Jordan mentioned that the next airshow meeting will be held this Saturday at 9 AM at Fire Station 5.

Vice Chairperson Jordan stated the airshow website is up and the web address is longmontairshow.com.

Vice Chairperson Jordan asked the board to help look for possible sponsors for the airshow. She stated she has sponsorship letter that can be used.

Vice Chairperson Jordan stated that they are looking for a hangar hosting for the upcoming meetings.

Board Member Dean stated he is working with the Longmont Cadets to volunteer at the airshow. He also stated Coloradans are interested in putting together a car show at the airshow.

II. Annual Report

Vice Chairperson Jordan stated Chairperson Earl is working on the annual report and will present a draft at the next meeting for review.

Vice Chairperson Jordan stated the board, any pilots on the field, runners, and the public are all invited to contribute information to the annual report. She stated to direct the information to Levi.

7. ACTION ITEMS

I. Action on pending Aviation legislation

Vice Chairperson Jordan asked the board if there is a request to council to represent the board for house bill 241235.

Vice Chairperson Jordan stated the Chairperson Earl requested that this item be added the next month's agenda.

8. FINAL PUBLIC INVITED TO BE HEARD

Vice Chairperson Jordan opened the Public Invited to be Heard.

Seeing no one wished to speak with the board, Vice Chairperson Jordan closed Public Invited to be Heard.

9. BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

I. **Ideas for future agenda items**

10. ADJOURN

The meeting was adjourned at 06:51 p.m.
Respectfully submitted,

Chairperson Harrison Earl

Airport Advisory Board

KP 04/13/2024