CITY OF LONGMONT | Vance Brand Airport Advisory Board

AGENDA
AIRPORT ADVISORY BOARD
CITY COUNCIL CHAMBERS
350 Kimbark St.
June 13, 2024 -- 6:00 PM
Regular Meeting (In Person Only)

1. **Call to Order**
2. **Roll Call**
3. **Public Invited to be Heard**
4. **Approval of the May 09, 2024 Minutes**
5. **Updates from the Airport Manager**
6. **Information Items**
7. **Action Items**
   i. **Annual Report**
8. **Final Public Invited to be Heard**
9. **Board, City Council Representative, and/or Staff Comments**
   i. **Ideas for future agenda items**
9. **Adjourn**

*Notice: In the event, the Airport Advisory Board does not reach a quorum of 4 board members, the board is required to adjourn.

MINUTES
Airport Advisory Board
May 9, 2024
CITY COUNCIL CHAMBERS

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1. CALL TO ORDER

The May 09, 2024, Airport Advisory Board meeting was called to order by Chairperson Earl at 6:00 p.m. in the City Council Chambers.

2. ROLL CALL

Kayla Picciau, Recording Secretary, called roll. Those present were Chairperson Harrison Earl, Vice Chairperson Melinda Jordan, and Board Members Malcolm Dean, Steve Shook, Dan Meester.

Board Member Matthew Menza and Tallis Salamatian and City Council Member Marcia Martin were absent.

Staff present were Levi Brown, Airport Manager, and Kayla Picciau, Recording Secretary.

3. PUBLIC INVITED TO BE HEARD

Chairperson Earl opened the Public Invited to be Heard.

Seeing no one wishing to speak with the board, Chairperson Earl closed Public Invited to be Heard.

4. APPROVAL OF MINUTES

i. April 11, 2023 – Minutes

Pg. 1; Line 31; should state transition from standard to incandescent LED lighting for the runway.

Pg. 2; Line 20; should state hangar owners not runner.

BOARD MEMBER DEAN MOVED, SECONDED BY BOARD MEMBER MEESTER, TO APPROVE THE FEBRUARY 8, 2023, AS AMENDED

MOTION CARRIED: 4-0. CHAIRPERSON EARL ABSTAINED

5. UPDATES FROM AIRPORT MANAGER

Levi Brown, Airport Manager, provided an update on the following items

Levi stated he provided an update to the City Council. He stated he spoke about current activities, like the National Guard's annual firefighter training, wildlife fence, pavement rehab, unleaded fuel, commercial development, noise complaints and provided an airshow update.

Levi answered Board Member Meester question stating there have been 17 complaints, most about general aviation and 1 positive comment.

Levi stated that the City Council also discussed potential rezoning of the areas off the approach into runway 29. He stated the City Council wanted more information prior to moving forward with a decision. He stated the City Council did vote unanimously to get direction from the planning department.

Chairperson Earl urged the board to review the packet from the council meeting to review the map of new/proposed zoning area changes. He stated it would be helpful for the board to provide an opinion to the City Council when they get to the formal vote point.

Board Member Meester asked if there is a measured distance for development on any approach.

Levi answered Board Member Meester's question, he stated this is about changing the code to set a standard.

Vice Chairperson Jordan stated that renters will be required to sign the avigation easement.

Levi stated that there has been a hiccup with the FAA and the city planning department regarding the grant for the wildlife fencing.

Levi stated mowing has started today and should be completed Friday.

Levi stated that the Public Works Department is continuing to move forward with installing bollards around the fire hydrant gas lines to bring the airport up to compliance.

Levi stated he attended the American Association of Airport Executives conference. He stated he attend sessions for alternative airport funding, equity in aviation and others.

6. INFORMATION ITEMS

There were no information items.

7. ACTION ITEMS

There were no action items.

8. FINAL PUBLIC INVITED TO BE HEARD

Chairperson Earl opened the Public Invited to be Heard.

Seeing no one wishing to speak with the board, Chairperson Earl closed Public Invited to be Heard.

9. BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

Vice Chairperson Jordan asked for Board Member Menza about gate #4 being broken.

Levi provided an answer stating that the gate had a thrown breaker, and it is now working.

Vice Chairperson Jordan provided an update on the airshow. She stated the next meeting is May 18th at Levi's office. She stated she is still looking for sponsors.

Board Member Dean stated he has two food trucks scheduled for the airshow.

Chairperson Earl stated the city council passed a proclamation recognizing the board members as a part of public service recognition week.

Chairperson Earl stated he will be attending the Colorado Airport Operators Association conference.

Levi stated he touched base with the new Public Relations and Communications employee from the city.

Levi provided an update on hangar inspections. He stated the airport will cover the first fire extinguisher certifications for hangar owners.

10. ADJOURN

The meeting was adjourned at 06:45 p.m.
Respectfully submitted,

Chairperson Harrison Earl

Airport Advisory Board

KP 05/13/2024