CITY OF LONGMONT | Vance Brand Airport Advisory Board

AGENDA
AIRPORT ADVISORY BOARD
CITY COUNCIL CHAMBERS
350 Kimbark St.
December 12, 2024 -- 6:00 PM
Regular Meeting (In Person Only)

1. Call to Order
2. Roll Call
3. Public Invited to be Heard
4. Approval of the November 2024 Minutes
5. Information Items
   i. Updates from Airport Manager
   ii. Vance Brand Noise Abatement Program
   iii. Development Projects
6. Action Items
7. Final Public Invited to be Heard
8. Board, City Council Representative, and/or Staff Comments
   i. Ideas for future agenda items
9. Adjourn

*Notice: In the event, the Airport Advisory Board does not reach a quorum of 4 board members, the board is required to adjourn.

MINUTES
Airport Advisory Board
November 14, 2024
CITY COUNCIL CHAMBERS

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1. CALL TO ORDER

The November 14, 2024, Airport Advisory Board meeting was called to order by Chairperson at 6:00 p.m. in the City Council Chambers.

2. ROLL CALL

Kayla Picciau, Recording Secretary, called roll. Those present were Chairperson Harrison Earl, Vice Chairperson Melinda Jordan, and Board Members Malcolm Dean, Tallis Salamatian, Steve Shook, Dan Meester.

Matthew Menza and City Council Member Marcia Martin were absent.

Staff present were Levi Brown, Airport Manager, and Kayla Picciau, Recording Secretary.

3. PUBLIC INVITED TO BE HEARD

Chairperson Earl opened the Public Invited to be Heard.

John Grunfeld, 229 Airport Rd, Longmont; he requested that the board work with the city council to prioritize applying for available grants.

Scott Stewart, 229 Grant St, Longmont; he discussed the misinformation on the city's website and the budget. He also discussed charging landing fees. He also reviewed the guiding principles from the Federal Aviation Administration (FAA) website.

Seeing no one else wished to speak with the board, Chairperson Earl closed Public Invited to be Heard.

4. APPROVAL OF MINUTES

i. October 10, 2024 – Minutes

Pg. 2; line 13; state should be amended to state stated.

Pg. 2; Line 22; strike South.

BOARD MEMBER MEESTER MOVED, SECONDED BY BOARD MEMBER DEAN, TO APPROVE THE OCTOBER 10, 2024 MINUTES AS AMENDED.
MOTION CARRIED: 6-0.

5. INFORMATION ITEMS

a. Updates from Airport Manager

Levi provided an update on the wildlife fence. He stated that next week there will be a pre-construction meeting.

Levi provided an update on the pavement projects. He stated last week there was a pre-bid meeting that was held for the ramp rehab project. He stated five contractors placed bids.

Levi provided an update on the master drainage plan. He stated it is almost done. He stated that the last item standing was the design of retaining pond on the south side of the airfield.

Levi provided an update on the website noise complaint reporting stating it has been fixed.

Board Member Dean ask for an update on the prairie dog issue.

Levi stated he met with the city's wildlife team. He stated they are staying on top of treatments. He stated he had a discussion with public works department about using their equipment for treatments.

Board Member Shook stated there are a lot of prairie dogs on the taxi way.

Chairperson Earl asked about the drainage study. He asked if at the conclusion of the study if there is going to be a projected cost.

Levi responded stating that a deliverable of the study is the projected cost of the project.

Levi stated he is preparing for the November 19th City Council meeting. He stated the topics to be discussed are common issues at the airport such as noise, planning around the airport, grants, unleaded fuel, etc.

Chairperson Earl encouraged all the board members to attend this meeting. He stated the city will have their outside aviation council present at the meeting.

b. Vance Brand Noise Abatement Program

Levi stated the noise abatement posters have been posted at the FBO.

Levi stated he has a management meeting set up next month with Greeley, Jeffco, Fort Colins, Centennial, and Boulder airport managers. He is recommending that they reinstated the flight instructor quarterly meetings to help with noise abatement and safety concerns.

Levi stated that the Automated Weather Observation System(AWOS) was updated to direct people to the noise abatement program.

Levi stated he is working on updating the information on the city's website.

c. Development Projects

Levi provided an update on the 8809 Nelson Rd. He stated he met with the developers. He stated they asked what they can do for sound attenuation for the annexation. He stated that the airport objected to the annexation.

Board Member Salamatian asked about more information about the 8809 Nelson Road annex.

Levi provided an overview of the project.

6. ACTION ITEMS

a. AAB Candidate Recommendations

Levi stated over the last week they have conducted interviews for the board. He stated that the board needs to make a recommendation to the city council for who they would like to join the board. He stated the four individuals were given scores based on their interviews. Levi provided an overview of the candidates scores.

CHAIRPERSON EARL MOVED, SECONDED BY VICE CHAIRPERSON JORDAN, THAT THE BOARD RECOMMEND THAT ALL CANDIDATES ARE ALL EQUALLY QUAILFIED AND SHOULD BE RECOMMENDED IN THE ORDER OF THE SCORES CONDUCTED BY THE INTERVIEWS.

MOTION CARRIED: 5-0 WITH BOARD MEMBER SALAMATIAN ABSTAINING FROM VOTING

7. FINAL PUBLIC INVITED TO BE HEARD

Chairperson Earl opened the Public Invited to be Heard.

John Grunfeld, 229 Airport Rd, Longmont; stated that the airport is not just an asset for pilots but for everyone.

Scott Stewart, 229 Grant St, Longmont; encourage the board to looking into landing fees to increase revenue.

Seeing no one else wished to speak with the board, Chairperson Earl closed Public Invited to be Heard.

8. BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

Vice Chairperson Jordan spoke to the administrative transfer fee. She stated the city adjusted the fee to reflect the burden of a single manager at the airport.

Vice Chairperson Jordan stated that she is planning a brainstorming session for the next airshow.

Vice Chairperson Jordan stated that Candlewood Suites offered a discount for the airshow performers, and they have extended that offer to transit traffic through the airport.

Ideas for future agenda items

9. ADJOURN

The meeting was adjourned at 06:56 p.m.
Respectfully submitted,

Chairperson Harrison Earl

Airport Advisory Board

KP 11/23/2024