CITY OF LONGMONT | Vance Brand Airport Advisory Board

AGENDA
AIRPORT ADVISORY BOARD
CITY COUNCIL CHAMBERS
350 Kimbark St.
March 13, 2025 -- 6:00 PM
Regular Meeting (In Person Only)

1. Call to Order
2. Roll Call
3. Public Invited to be Heard
4. Approval of the February 2025 Minutes
5. Updates from the Airport Manager
6. Information Items
   i. Vance Brand Noise Abatement Program
      - Communications Plan
      - Sign Posted on Fuel Pump

   ii. Annual Report
7. Action Items
8. Final Public Invited to be Heard
9. Board, City Council Representative, and/or Staff Comments
   i. Ideas for future agenda items
9. Adjourn

*Notice: In the event, the Airport Advisory Board does not reach a quorum of 4 board members, the board is required to adjourn.

MINUTES
Airport Advisory Board
February 13, 2025
CITY COUNCIL CHAMBERS

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1. CALL TO ORDER

The February 13, 2025, Airport Advisory Board meeting was called to order by Chairperson Jordan at 6:00 p.m. in the City Council Chambers.

2. ROLL CALL

Kayla Picciau, Recording Secretary, called roll. Those present were Chairperson Melinda Jordan, Vice Chairperson Dan Meester and Board Members Malcolm Dean, Steve Shook, Matt Gibson.

Staff present were Levi Brown, Airport Manager, and Kayla Picciau, Recording Secretary.

Board Member Charles Shilling was absent. No City Council Member Liaison was present.

3. PUBLIC INVITED TO BE HEARD

Chairperson Jordan opened the Public Invited to be Heard.

John Grunsfeld, 229 Airport Rd, Longmont; He stated that the Planning Department closed comment for the Modern West development. He stated this development is a hazard to aviation at the airport.

Seeing no one else wishing to speak with the board, Chairperson Jordan closed Public Invited to be Heard.

4. APPROVAL OF MINUTES

i. January 09, 2025 – Minutes

Pg. 2 , Line 1; Grunfeld should be state Grunsfeld

Pg. 3, Line 13; AOPA should state LOPA

VICE CHAIRPERSON MEESTER MOVED, SECONDED BY BOARD MEMBER DEAN TO APPROVE THE JANUARY 9, 2025, MINUTES AS AMENDED.

MOTION CARRIED: 5-0.

5. UPDATES FROM AIRPORT MANAGER

Levi Brown, Airport Manager, provided an update on the following items:

Levi provided an update on the wildlife fence stating that the project is almost officially completed pending signatures on the final paperwork from the Procurement Department.

Levi provided an update on taxi way alpha reconstruction project. He stated he has been meeting with the FAA (Federal Aviation Administration) and the engineers to discuss which grants will be used for this project. He stated that project will be completed in two phases.

Levi provided an update on pavement rehab. He stated the contractor has been awarded. He stated it will be funded by a CDOT (Colorado Department of Transportation) grant.

Levi provided an update on Modern West One development. He stated he was asked for comments on the development. He stated that CDOT and FAA have submitted letter to the city opposing the development.

Levi stated there have been complaints of laser strikes for runway 29. He stated he notified the FAA and the Longmont Police. He stated that the FAA provided him with a link for pilots to file complaints with the FAA.

Vice Chairperson Meester stated that the AWOS (Automated Weather Observation System) is not working.

Levi stated they are working to resolve this issue with the AWOS.

Board Member Dean asked about snow removal.

Levi responded the airport is under budget for snow removal.

6. INFORMATION ITEMS

i. Vance Brand Noise Abatement Program

Levi stated he attend a meeting with city management to discuss strategies to move forward with the noise abatement plan. He stated they are working on a communications plan. He stated the communications plan will be directed at the public to explain how the airport is engaging with pilots. He stated he hopes to have a draft to review with the board next month.

ii. Annual Report

Levi stated the report will include details about the airshow, tracking aircraft data, and a study of the financial impact of the airport.

Chairperson Jordan stated other items to be included in the annual report are medical flights, animal rescue and Blackhawk training. Chairperson Jordan asked the board to come up with some ideas for the annual report.

7. ACTION ITEMS

Chairperson Jordan mentioned that the Economic Development is doing a presentation on February 25, 2025. She stated the board will be speaking with them by May. Chairperson Jordan stated Dr. Grunsfeld will be helping.

Levi stated that the Economic Development Study document includes information about the airport. Levi stated the new report will be more detailed.

8. FINAL PUBLIC INVITED TO BE HEARD

Chairperson Jordan opened the Public Invited to be Heard.

John Grunsfeld, 229 Airport Rd, Longmont; he spoke about the letter that was written by Phil Taylor. He stated it was a development proposal referral letter that had comments from Airport Advisory Board, Boulder County Land Use and Development, FAA, and Excel Energy. He stated in a separate letter they asked for input from CDOT. He stated that these groups were referred to review the attorney's letter and provide comments and inputs. He stated the next stage will be a Planning Commission Board meeting where they will solicit comments from the public. He recommends that at that meeting the Airport Advisory Board should provide input.

Seeing no one else wishing to speak with the board, Chairperson Jordan closed Public Invited to be Heard.

9. BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

i. Ideas for future agenda items

Board Member Matt Gibson stated that the board needs to look at the FAA grants language closely to make sure that there is no tricky language.

Levi stated that the grants are closely review by the city's attorney's office.

Chairperson Jordan stated that the AOPA (Airplane Operators and Pilots Association) did a survey about airport amenities. She spoke about improving the Vance Brand Airport amenities.

10. ADJOURN

The meeting was adjourned at 06:40 p.m.
Respectfully submitted,

Chairperson Melinda Jordan

Airport Advisory Board

KP 02/15/2025