MINUTES
Airport Advisory Board
April 10, 2025
CITY COUNCIL CHAMBERS

---

1. CALL TO ORDER

The April 10, 2025, Airport Advisory Board meeting was called to order by Chairperson Jordan at 6:00 p.m. in the City Council Chambers.

2. ROLL CALL

Kayla Picciau, Recording Secretary, called roll. Those present were Chairperson Melinda Jordan, Board Members Malcolm Dean, Steve Shook, Matt Gibson, and Charles Shilling.

Vice Chairperson Dan Meester was absent.

City Council Member Matthew Popkin arrived at 6:10 p.m.

Staff present were Levi Brown, Airport Manager, and Kayla Picciau, Recording Secretary.

3. PUBLIC INVITED TO BE HEARD

Chairperson Jordan opened the Public Invited to be Heard.

John Grunsfeld, 229 Airport Rd, Longmont; discussed the Colorado Department of Transportation (CDOT) Economic Impact Statement.

Scott Stewart, 229 Grant St, Longmont; voiced his concern about pattern work and flight paths. He also spoke about offsite landings for skydiving and the lack of incident reports that are not being reported to the proper authorities per the city's municipal code.

Lily Ribeiro; 1130 Wyndemere Cir, Longmont; voiced her support of the airport.

Brett Highcamp, 229 Hangar Rd, Longmont; voiced his support of the airport.

Tara Menza, 229 Airport Rd, Longmont; spoke about the potential opportunities that the Sundance Film Festival can bring to the airport.

Seeing no one else wishing to speak with the board, Chairperson Jordan closed Public Invited to be Heard.

4. APPROVAL OF MINUTES

i. February 13, 2025 – Minutes

ii. March 13, 2025 – Minutes

BOARD MEMBER DEAN MOVED, SECONDED BY BOARD MEMBER GIBSON, TO APPROVE THE FEBRUARY 13, 2025, MINUTES AS PRESENTED.

MOTION CARRIED: 5-0.

BOARD MEMBER DEAN MOVED, SECONDED BY BOARD MEMBER GIBSON, TO APPROVE THE MARCH 13, 2025, MINUTES AS PRESENTED.

MOTION CARRIED: 5-0.

5. UPDATES FROM AIRPORT MANAGER

Levi Brown, Airport Manager, provided an update on the following items:

Levi Brown introduced Tyler Dell who presented the Master Drainage Study.

Levi Brown stated he attended the Denver Five Quarterly meeting. He provided an overview of what was discussed.

Levi Brown stated he will be attending a voluntary noise abatement meeting in May.

Levi Brown provided an update on the CDOT Economic Impact Statement, stating it has been completed and released to the public. He provided a summary of the statement to the board.

Levi Brown stated he has been directed by the City Council to research landing fees to help fund the airport.

Levi Brown spoke to offsite landings regarding Mile High Skydiving. He reviewed the differences between an approved offsite landing verses a non-approved offsite landing. He also spoke to the differences between an offsite landing and a cutaway landing. He stated that cutaway landings and approved offsite landings are non-reportable events.

Levi Brown discussed the possibility of installing an air traffic control tower at the airport. He stated that the airport lacks several qualifications necessary for an air traffic control tower. He also mentioned the Federal Aviation Administration (FAA) has a remote towers program that has been discontinued.

6. INFORMATION ITEMS

i. Annual Report

Vice Chairperson Jordan asked Levi Brown if the Economic Impact Report data could be added to the annual report that is provided the city.

Levi Brown stated that the board creates two annual reports. He stated that the first report is a one-page document provided to the city.

Chairperson Jordan stated the second report includes information about mercy flights, medical flights, annual wildfire training, and statistical data. She also noted that this year's report will provide a look ahead at additional activities at the airport, like the Sundance Film Festival.

ii. Vance Brand Noise Abatement Program

Levi Brown stated that the official Noise Abatement Communication Plan has been published and posted to the city's website.

Levi Brown provided an overview of the Good Neighbor Award program.

7. ACTION ITEMS

There were no action items.

8. FINAL PUBLIC INVITED TO BE HEARD

Chairperson Jordan opened the Public Invited to be Heard.

John Grunsfeld, 229 Airport Rd, Longmont; advocated for a remote air control tower.

Scott Stewart, 229 Grant St, Longmont; spoke about offsite landings for skydiving and sited the city municipal code regarding offsite landings.

Stephen Brague; 6813 ST Vrain Rd, Longmont; voiced his support of the airport.

Matthew Menza, 2235 Parkview Dr, Longmont; spoke about the potential opportunities that the Sundance Film Festival will bring to the airport. He recommended that the board focus on the boards purpose and mission.

Chad Rennicke, 907 Champion Cir, Longmont; advocated for the airport.

Seeing no one else wishing to speak with the board, Chairperson Jordan closed Public Invited to be Heard.

9. BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

10. ADJOURN

The meeting was adjourned at 07:27 p.m.
Respectfully submitted,

Chairperson Melinda Jordan

Airport Advisory Board

KP 04/21/2025