CITY OF LONGMONT | Vance Brand Airport Advisory Board

AGENDA
AIRPORT ADVISORY BOARD
CITY COUNCIL CHAMBERS
350 Kimbark St.
April 10, 2025 -- 6:00 PM
Regular Meeting (In Person Only)

1. Call to Order
2. Roll Call
3. Public Invited to be Heard
4. Approval of the February 2025 Minutes
5. Updates from the Airport Manager
6. Information Items
    i. Vance Brand Noise Abatement Program
        - Communications Plan
        - Sign Posted on Fuel Pump

    ii. Annual Report
7. Action Items
8. Final Public Invited to be Heard
9. Board, City Council Representative, and/or Staff Comments
    i. Ideas for future agenda items
9. Adjourn

*Notice: In the event, the Airport Advisory Board does not reach a quorum of 4 board members, the board is required to adjourn.

MINUTES
Airport Advisory Board
March 13, 2025
CITY COUNCIL CHAMBERS

CALL TO ORDER

The March 13, 20225 Airport Advisory Board meeting was called to order by Chairperson Melinda Jordan at 06:10 p.m. in City Council Chambers.

ROLL CALL

Recording Secretary Kayla Picciau called roll. Those present were Chairperson Melinda Jordan, Board Members Malcolm Dean, Charles Shilling, and City Council Member Matthew Popkin.

Those absent were Vice Chairperson Dan Meester, Board Members Steve Shook and Matt Gibson.

Staff present was Levi Brown, Airport Manager and Kayla Picciau, Recording Secretary.

ADJOURNMENT

The Airport Advisory Board did not have a quorum of four board members. The meeting was adjourned at 06:12 p.m.

Respectfully submitted,

Chairperson Melinda Jordan
Airport Advisory Board
KP 03/20/2025

MINUTES
Airport Advisory Board
January 9, 2025
CITY COUNCIL CHAMBERS

---

1. CALL TO ORDER

The January 9, 2025, Airport Advisory Board meeting was called to order by Vice Chairperson Jordan at 6:00 p.m. in the City Council Chambers.

2. ROLL CALL

Kayla Picciau, Recording Secretary, called roll. Those present were Vice Chairperson Melinda Jordan, and Board Members Matt Gibson, Charles Shilling, Steve Shook, Dan Meester, and City Council Member Sean McCoy.

Staff present were Levi Brown, Airport Manager, and Kayla Picciau, Recording Secretary.

Board Member Malcom Dean was absent.

3. ELECTION OF OFFICERS

BOARD MEMBER SHOOK MOVED, SECONDED BY BOARD MEMBER MEESTER, TO ELECT VICE CHAIRPERSON JORDAN AS CHAIRPERSON.

5-0

BOARD MEMBER SHOOK MOVED, SECONDED BY BOARD MEMBER GIBSON, TO ELECT BOARD MEMBER MEESTER AS VICE CHAIRPERSON.

5-0

4. SELECTING MEETING DATE AND TIME FOR 2025

VICE CHAIRPERSON JORDAN MOVED, SECONDED BY BOARD MEMBER SHOOK TO MEET THE SECOND THURSDAY OF EACH MONTH AT 6 PM.

5-0

5. SELECT OFFICAL POSTING LOCATION FOR BOARD AGENDAS

VICE CHAIRPERSON JORDAN MOVED, SECONDED BY BOARD MEMBER MEESTER FOR THE OFFICAL POSTING LOCATION OF THE BOARD AGENDA TO BE THE PUBLIC CITY WEBSITE AGENDA PORTAL.

5-0

6. PUBLIC INVITED TO BE HEARD

Vice Chairperson Jordan opened the Public Invited to be Heard.

John Grunfeld, 229 Airport Rd, Longmont; he spoke about new electric aircraft developments. He recommended that the board and Levi recommend to the city council to install the infrastructure to allow electric aircraft to operate at the Longmont airport.

Seeing no one else wishing to speak with the board, Vice Chairperson Jordan closed Public Invited to be Heard.

7. APPROVAL OF MINUTES

i. December 12, 2024 – Minutes

Pg.1 Line 18; finically should state financially.

Pg. 2 Line 6; was should state were.

BOARD MEMBER MEESTER MOVED, SECONDED BY VICE CHAIRPERSON JORDAN, TO APPROVE THE DECEMBER 12, 2024, MINUTES AS AMENDED.

MOTION CARRIED: 5-0.

8. UPDATES FROM AIRPORT MANAGER

Levi Brown, Airport Manager, provided an update on the following items

Levi stated that the city is reviewing the finalized master drainage study.

Levi stated that our main engineer from Garber Engineering has resigned. He stated that we are in a transition period between him and getting another full-time engineer assigned to us. He stated there will be a temporary engineer until a replacement is found.

Levi stated that the wildlife fence is almost complete and is pending finalization of paperwork.

Levi stated that spring 2025 the airport will start the pavement rehab project. He stated that it will be completed in two phases.

Levi responded to Board Member Meester's question stating that there will be a physical report from the master drainage study. He stated there will have to be some drainage improvements on the South side of the airport prior to the city approving future development.

9. INFORMATION ITEMS

I. Vance Brand Noise Abatement Program

Levi stated he met with the local flight school to discuss noise abatement procedures. He stated he also met with former staff from Rocky Mountain Metropolitan Airport to discuss noise abatement. He stated he also met with the Head of Operations at Boulder Airport to discuss their noise abatement program and the Vance Brand noise abatement program.

Levi stated he is working on drafting noise abatement information communications plan. This document will cover how the noise abatement plan will be circulated.

10. ACTION ITEMS

No action items

11. FINAL PUBLIC INVITED TO BE HEARD

Vice Chairperson Jordan opened the Public Invited to be Heard.

John Grunfeld, 229 Airport Rd, Longmont; He asked Vice Chairperson Jordan if there could be an opportunity for the public to have a back and forth discussions with the board outside of council chambers. He also spoke about installing a small tower for managing air traffic.

Mike Humphreys, 1214 Vivian St, Longmont; he spoke about his issues and frustration with aircraft noise.

Scott Stewart, 229 Grant St, Longmont; he presented a map of flight paths. He spoke about the airport needing to become self-sustaining and increasing the low lease rate.

Seeing no one else wishing to speak with the board, Vice Chairperson Jordan closed Public Invited to be Heard.

12. BOARD, CITY COUNCIL REPRESENTATIVE AND/OR STAFF COMMENTS

I. Ideas for future agenda items

Vice Chairperson Jordan spoke to the public comments stating that as the board they are not allowed to meet with more than two members at a time to discuss airport business. She stated they would need to go through AOPA (Airplane Operators and Pilot Association) where the board can speak as individuals not as board members. She stated all Vance Brand airport business with the advisory board must happen in council chamber and be recorded. She stated the board is advisory to council and cannot give direction to council.

Vice Chairperson Jordan provided an overview of how the air space is regulated.

Board Member Meester stated Longmont has an active Pilots Association that are open to hearing public comments.

13. ADJOURN

The meeting was adjourned at 06:57 p.m.
Respectfully submitted,

Vice Chairperson Jordan

Airport Advisory Board

KP 01/16/2025