

RMMA Community Noise Roundtable – Regular Meeting

(IN-PERSON)

**11755 Airport Way, Broomfield, CO 80021
(Mount Evans Room)**

December 7, 2023, 6:00-8:00 PM

Agenda

1. Call to Order; Roll Call-Chair Shaff
2. Approval of the Agenda
3. Approval of the Minutes for the November 2, 2023 RMMA CNR Regular Meeting
4. Airport Director Update
5. Public Comment – 3 minutes per speaker; 30 minutes maximum
 - a. The RMMA CNR welcomes your comments. During the Public Comment time, members of the public have three minutes to present views on RMMA CNR matters. The Chair will alert speaker when there are 30 seconds remain. Public Comment is not time for questions and answers; it is time to express your views, people will not be allowed to utilize RMMA CNR or Jefferson County resources to make visual presentations during public comment. At the beginning of your public comment, please state your name and jurisdiction for the public record.
6. Roundtable Agenda Items:
 - a. Presentation and Discussion regarding Visual Flight Routes (VFR)
7. RMMA CNR Financial Update
 - a. Report on revenue & expenditures to date
 - b. HMMH Invoices
8. Committee or Board Member Reports (if time allows)
9. Adjourn

RMMACNR December 7, 2023 Public WebEx Link:

<https://jeffco.webex.com/jeffco/j.php?MTID=mda10cf8bb15bb9dc1dcb6f6399c5640a>

Call-In Number: +1-408-418-9388 United States Toll

Meeting Number: 2499 805 8219

Remote Public Comment Details:

Public Comment will be taken for up to 30 minutes on a first-come, first-serve basis at a maximum of 3 minutes per speaker. If you would like to provide comments to the roundtable, you must participate in the meeting via WebEx. Upon entering, you may register for public comment by using the WebEx chat function to notify the host. Please provide your first and last name, and address. You will receive confirmation if you have been added to the public comment list.

Please note that all microphones are muted upon entry to the virtual meeting. During Public Comment, your name will be called in the order it was received. Your microphone will be unmuted once your name has been called.

RMMA Community Noise Roundtable

Budget vs. Actuals: FY23

January 2023 - November 2023

Revenue	Total	
	Actual	Budget
2023 Local Government Contributions	\$ 96,000.00	\$ 96,000.00
2022 Rollover	\$ 28,800.00	\$ 28,800.00
2021 Rollover	\$ 5,200.00	\$ 5,200.00
Total Revenue	\$ 130,000.00	\$ 130,000.00

Expenditures		
Aviation/Facilitation Services Consultant	\$ 52,200.00	\$ 50,000.00
VFR Arrival/Departure Consultant		\$ 50,000.00
Community Outreach and Engagement		\$ 10,000.00
Industry Outreach and Engagement		\$ 4,000.00
Work Plan Development (Part 150, Landing Fees, etc)		\$ 14,000.00
Guest Presenters		\$ 2,000.00
Total Expenditures	\$ 52,200.00	\$ 130,000.00
Net Revenue	\$ 77,800.00	\$ -

HMMH Services	Total Fee	Cumulative Total
4/25/2023 Invoice (124346)	\$ 1,200.00	\$ 1,200.00
5/9/2023 Invoice (124401)	\$ 2,400.00	\$ 3,600.00
6/13/2023 Invoice (124495)	\$ 15,000.00	\$ 18,600.00
7/5/2023 Invoice (124548)	\$ 5,400.00	\$ 24,000.00
8/10/2023 Invoice (124767)	\$ 12,000.00	\$ 36,000.00
9/13/2023 Invoice (124772)	\$ 3,000.00	\$ 39,000.00
11/15/2023 Invoice (124886R)	\$ 10,800.00	\$ 49,800.00
11/15/2023 Invoice (124985)	\$ 2,400.00	\$ 52,200.00

DRAFT Meeting Minutes
RMMA Community Noise Roundtable
November 2, 2023 - 6:00 PM

1. Call to Order, Roll Call

The November 2, 2023 RMMA Community Noise Roundtable Regular Meeting was called to order by Chairperson Deven Shaff at approximately 6:00 P.M. A quorum (at least 5 Members present) was Present, the roll was as follows:

Town of Superior	Jason Serbu, Trustee
City of Arvada	John Marriott, Councilmember
Boulder County	Ashley Stolzmann, County Commissioner
City and County of Broomfield	Deven Shaff, Councilmember
Jefferson County	Tracy Kraft-Tharp, County Commissioner
City of Lafayette	JD Mangat, Councilmember
City of Louisville	Barbara Hamlington, Councilmember
City of Westminster	

2. Approval of the Agenda

Jason Serbu moved for approval of the agenda, seconded by Ashley Stolzmann. The motion passed unanimously.

3. Approval of the Minutes for the September 7, 2023 RMMA CNR Regular Meeting

Tracy Kraft-Tharp moved for approval of the minutes, seconded by Ashley Stolzmann. The motion passed unanimously.

4. Public Comment

Heather Hansen – City of Lafayette
Loraine Rapt – Boulder County
Charlene Wiley – City of Westminster
Randy Johnson – Town of Louviers
James Thompson

5. Roundtable Agenda Items:

- a. Airport’s voluntary noise abatement procedures regarding nighttime pattern operations update

Jason Serbu provided some data informing the relative success of the new voluntary noise abatement procedure regarding nighttime traffic pattern operations. He stated that measured compliance has averaged 35%, and was up to 48% by mid-October, and agreed with Paul Anslow that 50% compliance should be considered a success given that there will be pilots who are unaware of the procedures or other factors that cause pilots to operate on 30L/12R at night.

b. Presentation and Discussion regarding Visual Flight Routes (VFR)

Jason Stoddard of HMMH reviewed the progress to-date regarding discussing the proposed VFR ingress/egress procedures with the FAA. After one initial meeting with the FAA, the FAA recommended that the RMMACNR nominate two members to serve on a subcommittee with aviation experts to further review and develop the proposal.

John Bauer, manager of the Denver Airport Districts Office, discussed the substantial review process and number of FAA stakeholders that would need to be involved. He stated that a subcommittee with direct participation from some roundtable members would go along way towards helping the members understand this process.

Deven Shaff inquired whether any RMMACNR members would be interested in serving on a subcommittee. He also noted that the identified noise sensitive areas and draft procedures were adopted unanimously by the entire RMMACNR.

Ashley Stolzmann inquired as to why RMMACNR members were necessary for the FAA to provide feedback given that the roundtable endorsed this effort. She stated that she preferred that all RMMACNR receive feedback at a regular business meeting.

John Bauer stated that the FAA would prefer to have a unanimous vote of the RMMACNR regarding the VFR ingress/egress procedures prior to committing substantial resources from the FAA.

JD Mangat suggested holding off on a vote on this and the budget approval process until Louisville and Lafayette have stable, appointed representation. John Marriott stated that the roundtable should take a vote on the routes if it would help the process move forward.

Tracy Kraft-Tharp requested that HMMH meet with the airport director to better understand his concerns over the noise-sensitive map.

John Marriott made a motion to adopt the potential ingress/egress routes to move forward for feedback from the FAA and other aviation stakeholders. The motion was seconded by Ashley Stolzmann. The motion passed unanimously.

Jason Serbu and Tracy Kraft-Tharp volunteered to work on a subcommittee with the FAA. Ashley Stolzmann objected to any members serving on a subcommittee that might identify routes over another member's community. Jason Stoddard stated that one benefit of having roundtable representation would be that members would witness and begin to understand the flight procedures review process. John Bauer mentioned that if the intent was to open up the review process as a public meeting, the FAA would want to discuss ground rules to protect the safety of their staff. Deven Shaff concluded that there would be no RMMACNR member representation through the review process due to a lack of unanimity.

Barbara Hamlington requested that the consultant provide an update on the process at the next meeting.

6. RMMACNR Financial Update

- a. Report on revenue & expenditures to date
Ben Miller, RMMA Planner, reviewed the financial update that was attached to the agenda.
- b. HMMH Invoices
Deven Shaff noted that the roundtable is proceeding closer to the HMMH's contracted amount of \$60,000, with two outstanding invoices.
- c. Dues confirmation from each community
Deven Shaff noted that the by-laws of the RMMACNR require that the dues are confirmed for the following year by the end of October. The roundtable's proposed budget for 2024 predicts dues of \$3,600 per member. This amount, along with roundtable reserves, will allow \$113,000 in expenditures in 2024 while having \$6,800 in net revenue.
- d. 2024 Budget
Deven Shaff reviewed the proposed 2024 budget, with \$119,800 in revenue (including rollover) and \$113,000 in expenditures. The expenditures include aviation/facilitation consulting, the VFR arrival/departure consultant, community outreach/engagement, industry outreach/engagement, work plan development and guest presenters.

Tracy Kraft-Tharp requested a line item for security for the roundtable meetings. Ashley Stolzmann expressed concerns due to a comment from a Jefferson County employee regarding the roundtable wasting time and money. Tracy Kraft-Tharp expressed that the security request was a genuine request. There was discussion over jurisdiction and the need for security at the roundtable meetings. Deven Shaff clarified that the roundtable would be requesting an extra-duty officer from the Jefferson County Sheriff's Office, at a cost of approximately \$400 per meeting.

John Marriot made a motion to adopt the 2024 as presented with the addition of \$4,800 allocated for meeting security. The motion was seconded by Tracy Kraft-Tharp.

JD Mangat asked about whether the adoption of this budget commits the members to dues for 2024. Deven Shaff responded that the City of Lafayette, along with all other members, approved the dues for 2024 at the July meeting, and that the by-laws allow members until the end of October to elect to withdraw membership. JD Mangat responded that he would honor Councilmember Brigg's previous commitment to continue funding the roundtable. Ashley Stolzmann also responded that the roundtable can continue to discuss and amend the budget as necessary.

JD Mangat made a substitute motion that the roundtable postpone approving the budget to the December meeting to allow further discussion among elected officials, seconded by Ashley Stolzmann.

John Marriott responded that the member dues proposed for 2024 are relatively minimal, and delaying the approval of the budget would not honor the intent of the bylaws. JD Mangat responded that Lafayette is evaluating whether it is worth serving on a board that is not perceived as productive.

Barbara Hamlington sought clarification on whether adopting the budget would effect member dues. Deven Shaff stated that member dues for 2024 were already committed as of October 31.

On the substitute motion from JD Mangat, the roll call vote was as follows:

<i>Town of Superior</i>	<i>No</i>
<i>City of Arvada</i>	<i>No</i>
<i>Boulder County</i>	<i>Yes</i>
<i>City and County of Broomfield</i>	<i>No</i>
<i>Jefferson County</i>	<i>No</i>
<i>City of Lafayette</i>	<i>Yes</i>
<i>City of Louisville</i>	<i>No</i>

The substitute motion failed 2-5.

On the original motion to adopt the 2024 budget as presented with the addition of \$4,800 allocated for meeting security, the roll call vote was as follows:

<i>Town of Superior</i>	<i>Yes</i>
<i>City of Arvada</i>	<i>Yes</i>
<i>Boulder County</i>	<i>Yes</i>
<i>City and County of Broomfield</i>	<i>Yes</i>
<i>Jefferson County</i>	<i>Yes</i>
<i>City of Lafayette</i>	<i>Yes</i>
<i>City of Louisville</i>	<i>Yes</i>

The motion passed unanimously.

RMMACNR members also agreed that the chair of the roundtable could use unspent 2023 funds to procure a peace officer for the December roundtable meeting.

7. Airport Director Update

Ben Miller, Airport Planning and Development Administrator, provided a quarterly update on noise complaints and airport operations.

Paul Anslow, Airport Director, announced that the airport has requested funding from the FAA to complete a Part 150, Airport Noise Compatibility Planning study. If funding is awarded, the airport will begin the study in 2024, which is estimated to take approximately two years to complete.

8. Committee or Board Member Reports

Tracy Kraft-Tharp welcomed the two new members and welcomed them to reach out to other members with any questions. She also apologized to John Bauer, the FAA representative who was accused in a letter as having criticized the office of Congressman

Neguse and Congresswoman Petersen. Tracy Kraft-Tharp had taken steps to clarify that John Bauer had simply clarified the role of his office in securing funding for the Part 150 study. She appreciated his participation in the RMMACNR.

JD Mangat noted that he would likely not be the representative for Lafayette in the future, and also noted his concerns about the effectiveness of this roundtable going forward.

Deven Shaff expressed his condolences for the loss of former Lafayette representative Tonya Briggs.

Tracy Kraft-Tharp also recognized the departure of Maxine Most, the City of Louisville's former representative.

9. Adjourn

Deven Shaff adjourned at 8:20 p.m.

DRAFT