

**Meeting Minutes**  
**RMMA Community Noise Roundtable**  
**November 2, 2023 - 6:00 PM**  
**Approved at the December 7, 2023 Regular Meeting**

**1. Call to Order, Roll Call**

The November 2, 2023 RMMA Community Noise Roundtable Regular Meeting was called to order by Chairperson Deven Shaff at approximately 6:00 P.M. A quorum (at least 5 Members present) was Present, the roll was as follows:

Town of Superior	Jason Serbu, Trustee
City of Arvada	John Marriott, Councilmember
Boulder County	Ashley Stolzmann, County Commissioner
City and County of Broomfield	Deven Shaff, Councilmember
Jefferson County	Tracy Kraft-Tharp, County Commissioner
City of Lafayette	JD Mangat, Councilmember
City of Louisville	Barbara Hamlington, Councilmember
City of Westminster	

**2. Approval of the Agenda**

Jason Serbu moved for approval of the agenda, seconded by Ashley Stolzmann. The motion passed unanimously.

**3. Approval of the Minutes for the September 7, 2023 RMMACNR Regular Meeting**

Tracy Kraft-Tharp moved for approval of the minutes, seconded by Ashley Stolzmann. The motion passed unanimously.

**4. Public Comment**

Heather Hansen – City of Lafayette  
Loraine Rapt – Boulder County  
Charlene Wiley – City of Westminster  
Randy Johnson – Town of Louviers  
James Thompson

**5. Roundtable Agenda Items:**

- a. Airport's voluntary noise abatement procedures regarding nighttime pattern operations update

Jason Serbu provided some data informing the relative success of the new voluntary noise abatement procedure regarding nighttime traffic pattern operations. He stated that measured compliance has averaged 35%, and was up to 48% by mid-October, and agreed with Paul Anslow that 50% compliance should be considered a success given that there will be pilots who are unaware of the procedures or other factors that cause pilots to operate on 30L/12R at night.

b. Presentation and Discussion regarding Visual Flight Routes (VFR)

Jason Stoddard of HMMH reviewed the progress to-date regarding discussing the proposed VFR ingress/egress procedures with the FAA. After one initial meeting with the FAA, the FAA recommended that the RMMACNR nominate two members to serve on a subcommittee with aviation experts to further review and develop the proposal.

John Bauer, manager of the Denver Airport Districts Office, discussed the substantial review process and number of FAA stakeholders that would need to be involved. He stated that a subcommittee with direct participation from some roundtable members would go along way towards helping the members understand this process.

Deven Shaff inquired whether any RMMACNR members would be interested in serving on a subcommittee. He also noted that the identified noise sensitive areas and draft procedures were adopted unanimously by the entire RMMACNR.

Ashley Stolzmann inquired as to why RMMACNR members were necessary for the FAA to provide feedback given that the roundtable endorsed this effort. She stated that she preferred that all RMMACNR receive feedback at a regular business meeting.

John Bauer stated that the FAA would prefer to have a unanimous vote of the RMMACNR regarding the VFR ingress/egress procedures prior to committing substantial resources from the FAA.

JD Mangat suggested holding off on a vote on this and the budget approval process until Louisville and Lafayette have stable, appointed representation. John Marriott stated that the roundtable should take a vote on the routes if it would help the process move forward.

Tracy Kraft-Tharp requested that HMMH meet with the airport director to better understand his concerns over the noise-sensitive map.

*John Marriott made a motion to adopt the potential ingress/egress routes to move forward for feedback from the FAA and other aviation stakeholders. The motion was seconded by Ashley Stolzmann. The motion passed unanimously.*

Jason Serbu and Tracy Kraft-Tharp volunteered to work on a subcommittee with the FAA. Ashley Stolzmann objected to any members serving on a subcommittee that might identify routes over another member's community. Jason Stoddard stated that one benefit of having roundtable representation would be that members would witness and begin to understand the flight procedures review process. John Bauer mentioned that if the intent was to open up the review process as a public meeting, the FAA would want to discuss ground rules to protect the safety of their staff. Deven Shaff concluded that there would be no RMMACNR member representation through the review process due to a lack of unanimity.

Barbara Hamlington requested that the consultant provide an update on the process at the next meeting.

## **6. RMMACNR Financial Update**

- a. Report on revenue & expenditures to date  
Ben Miller, RMMA Planner, reviewed the financial update that was attached to the agenda.
- b. HMMH Invoices  
Deven Shaff noted that the roundtable is proceeding closer to the HMMH's contracted amount of \$60,000, with two outstanding invoices.
- c. Dues confirmation from each community  
Deven Shaff noted that the by-laws of the RMMACNR require that the dues are confirmed for the following year by the end of October. The roundtable's proposed budget for 2024 predicts dues of \$3,600 per member. This amount, along with roundtable reserves, will allow \$113,000 in expenditures in 2024 while having \$6,800 in net revenue.
- d. 2024 Budget  
Deven Shaff reviewed the proposed 2024 budget, with \$119,800 in revenue (including rollover) and \$113,000 in expenditures. The expenditures include aviation/facilitation consulting, the VFR arrival/departure consultant, community outreach/engagement, industry outreach/engagement, work plan development and guest presenters.

Tracy Kraft-Tharp requested a line item for security for the roundtable meetings. Ashley Stolzmann expressed concerns due to a comment from a Jefferson County employee regarding the roundtable wasting time and money. Tracy Kraft-Tharp expressed that the security request was a genuine request. There was discussion over jurisdiction and the need for security at the roundtable meetings. Deven Shaff clarified that the roundtable would be requesting an extra-duty officer from the Jefferson County Sheriff's Office, at a cost of approximately \$400 per meeting.

*John Marriot made a motion to adopt the 2024 as presented with the addition of \$4,800 allocated for meeting security. The motion was seconded by Tracy Kraft-Tharp.*

JD Mangat asked about whether the adoption of this budget commits the members to dues for 2024. Deven Shaff responded that the City of Lafayette, along with all other members, approved the dues for 2024 at the July meeting, and that the by-laws allow members until the end of October to elect to withdraw membership. JD Mangat responded that he would honor Councilmember Brigg's previous commitment to continue funding the roundtable. Ashley Stolzmann also responded that the roundtable can continue to discuss and amend the budget as necessary.

*JD Mangat made a substitute motion that the roundtable postpone approving the budget to the December meeting to allow further discussion among elected officials, seconded by Ashley Stolzmann.*

John Marriott responded that the member dues proposed for 2024 are relatively minimal, and delaying the approval of the budget would not honor the intent of the bylaws. JD Mangat responded that Lafayette is evaluating whether it is worth serving on a board that is not perceived as productive.

Barbara Hamlington sought clarification on whether adopting the budget would effect member dues. Deven Shaff stated that member dues for 2024 were already committed as of October 31.

*On the substitute motion from JD Mangat, the roll call vote was as follows:*

<i>Town of Superior</i>	<i>No</i>
<i>City of Arvada</i>	<i>No</i>
<i>Boulder County</i>	<i>Yes</i>
<i>City and County of Broomfield</i>	<i>No</i>
<i>Jefferson County</i>	<i>No</i>
<i>City of Lafayette</i>	<i>Yes</i>
<i>City of Louisville</i>	<i>No</i>

*The substitute motion failed 2-5.*

*On the original motion to adopt the 2024 budget as presented with the addition of \$4,800 allocated for meeting security, the roll call vote was as follows:*

<i>Town of Superior</i>	<i>Yes</i>
<i>City of Arvada</i>	<i>Yes</i>
<i>Boulder County</i>	<i>Yes</i>
<i>City and County of Broomfield</i>	<i>Yes</i>
<i>Jefferson County</i>	<i>Yes</i>
<i>City of Lafayette</i>	<i>Yes</i>
<i>City of Louisville</i>	<i>Yes</i>

*The motion passed unanimously.*

RMMACNR members also agreed that the chair of the roundtable could use unspent 2023 funds to procure a peace officer for the December roundtable meeting.

## **7. Airport Director Update**

Ben Miller, Airport Planning and Development Administrator, provided a quarterly update on noise complaints and airport operations.

Paul Anslow, Airport Director, announced that the airport has requested funding from the FAA to complete a Part 150, Airport Noise Compatibility Planning study. If funding is awarded, the airport will begin the study in 2024, which is estimated to take approximately two years to complete.

## **8. Committee or Board Member Reports**

Tracy Kraft-Tharp welcomed the two new members and welcomed them to reach out to other members with any questions. She also apologized to John Bauer, the FAA representative who was accused in a letter as having criticized the office of Congressman

Neguse and Congresswoman Petersen. Tracy Kraft-Tharp had taken steps to clarify that John Bauer had simply clarified the role of his office in securing funding for the Part 150 study. She appreciated his participation in the RMMACNR.

JD Mangat noted that he would likely not be the representative for Lafayette in the future, and also noted his concerns about the effectiveness of this roundtable going forward.

Deven Shaff expressed his condolences for the loss of former Lafayette representative Tonya Briggs.

Tracy Kraft-Tharp also recognized the departure of Maxine Most, the City of Louisville's former representative.

## **9. Adjourn**

Deven Shaff adjourned at 8:20 p.m.